



Rajasthan State Ganganagar Sugar Mills Limited

4th Floor, Bhawani Singh Road, Nehru Sahkar Bhawan, Jaipur, Rajasthan-302006

Tel. No. 0141-2740475 Website:- rajexcise.gov.in

Email Id:-itcell.rsgsm@rajasthan.gov.in

Notice Inviting e-Bid

FOR

Hiring of the services of consultant for Preparation Of Detailed Project Report (DPR) for setting up, Implementation & Supervision of SCADA / IoT in all Distilleries, Breweries and Bottling plants of Rajasthan

On

Quality Cum Cost Based Selection (QCBS)

Two Part Online Bid

(Single Stage)

Part I

TECHNICAL BID

(To be submitted duly Filled and Signed Along With the Bid)

NIB. NO:- RSGSM/IT/SCADA/21-22/01

Dated 25/06/2021

Pre-Bid Meeting (Via Online Mode)	:	On 29/06/2021 At 11.00 AM
Bid Submission Start Date	:	From 02/07/2021 At 03.00 PM
Last Date/ Time Of Download Of Bid Form	:	Till 12/07/2021 Up To 6.00 PM
Last Date/ Time Of Upload Of The Bid	:	Till 12/07/2021 Up To 6.00 PM
Date And Time Of Opening Of The Bid	:	On 13/07/2021 At 12.30 PM
Date And Time Of Opening Of The Financial Bid	:	To Be Intimated Through Eproc Automated Messaging System
Price Of Bid Document	:	Rs. 2360/- Including GST
Price Of E- Bidding Process Fee	:	Rs. 1000/-



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NIB. NO:- RSGSM/IT/SCADA/21-22/01

Dated 25/06/2021

NOTICE INVITING BIDS

RSGSM invites E-bid from eligible bidders for **Hiring of the services of consultant for Preparation Of Detailed Project Report for setting up, Implementation & Supervision of SCADA / IoT in all distilleries, breweries and bottling plants of Rajasthan** as per the details given in the bid document and as per the schedule given below:-

1.	Name of the Department	Rajasthan State Ganganagar Sugar Mills Ltd.,
2.	Procedure for obtaining and submission of bid documents	Bidder form is to be downloaded from the web site eproc.rajasthan.gov.in Bid shall be accepted only online (e-procurement).
3.	Price of bid document	Rs. 2360/- (NEFT/ RTGS, banker's cheque or demand draft of a scheduled bank in favour of RSGSM payable at Jaipur)
4.	Processing Fee for e-procurement charges	Rs. 1000/- DD (Demand Draft from any scheduled bank in favour of M.D.,RISL, Jaipur)
5.	Bid-Security	Bid security declaration shall be required (As per Annexure-J)
6.	Last date for downloading of the bid document	12/07/2021 up to 6.00 PM
7.	Pre bid meeting date	29/06/2021 at 11.00 AM
8.	Pre bid venue	Through virtual Mode (Interested participate drop us a mail on itcell.rsgsm@rajasthan.gov.in)
9.	Last date & time of submission of bids	12/07/2021 by 6.00 PM
10.	Opening of Technical bid	13/07/2021 at 12.30 PM
11.	Opening of Financial Bid	To be intimated separately.
12.	Validity of bid (from the date of opening of Technical Bid)	90 Days

Bidding Document can be seen at website www.rajexcise.gov.in, <http://sppp.rajasthan.gov.in>. Bid form may be seen and downloaded from website eproc.rajasthan.gov.in and <http://sppp.rajasthan.gov.in>. The price of Bidding Document may be paid along with user charges/processing fee & Bid security declaration should reach before or on the time of submission of the Bid. The Technical Bid & Financial Bid shall be uploaded separately by the bidder. Financial Bid of Bidder who qualifies in Technical bid would only be downloaded/opened later on, the date to be intimated by RSGSM. Management reserves the right to reject any/all bid/s without assigning any reason thereof.



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NIB. NO:- RSGSM/IT/SCADA/21-22/01

Dated 25/06/2021

Online Bids are invited up to **12/07/2021** by 6.00 PM from eligible Bidders for **Hiring of the services of consultant for Preparation of Detailed Project Report for setting up, Implementation & Supervision of SCADA / IoT in all Distilleries, Breweries and Bottling plants of Rajasthan.** Details may be seen in the Bidding Document at our official website www.rajexcise.gov.in or the website of State Public Procurement Portal <http://sppp.rajasthan.gov.in> The bid documents must be uploaded on website www.eproc.rajasthan.gov.in only. Bid form fee is Rs. 2360/-.

Note :- Any clarification/ amendment/ corrigendum after publication of the NIB shall be uploaded on the e-procurement website i.e. (www.eproc.rajasthan.gov.in) only.

General Manager

Instructions for submission of online Bid & documents

1. Scanned copies of bid form and other relevant documents signed & Sealed by Bidder should be submitted online only.
2. If required by the Bidder, training for online bidding may be given by DOIT, Yojna Bhawan. Bidder may contact: E-Procurement cell, 1st Floor, Yojna Bhawan, Jaipur. Help Desk Phone- 0141-4022688

Email- eproc@rajasthan.gov.in

Website- www.eproc.rajasthan.gov.in
3. Bids are to be submitted online only. Hence, rates offered in hard copy would not be accepted.
4. Please read carefully the steps of submitting Bid online.
5. Please call on 0141-4022688/E-procurement cell/RSGSM Office (IT cell) 0141-2740475, for any assistance.



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Dated 25/06/2021

1. The Bidders are required to deposit the following amount in the manner prescribed below against bid in the Head office, RSGSM, Jaipur.:-

S. No.	Details of Fee/ Bid-Security	Amount	Mode of Payment	Payable in Favour of
1	Bid Form Fee	2360/-	(NEFT/ RTGS, banker's cheque or demand draft of a scheduled bank in favour of RSGSM payable at Jaipur)	RSGSM, Ltd. Jaipur
2	Bid-Security	Bid security declaration shall be required (as per rule) (As per Annexure-J) and Should reach at Head Office, Jaipur upto 6.00 PM on 12/07/2021		
3	E-Bidding Process Fee	1000/-	Demand Draft from any scheduled bank.	Managing Director, RISL, Jaipur

The DD of the above stated amounts are to be deposited by the Bidders mandatorily in the office of RSGSM, up to **12/07/2021** by 6.00 PM positively.

2. After the issuance/ Uploading of NIB, any amendments/ corrigendum/ addenda shall be issued/ uploaded only on the E-procurement website i.e. www.eproc.rajasthan.gov.in of the State Government. No request for intimation of such amendments/ clarifications/ corrigendum/ addenda by E-mail/ letters shall be considered.

3) Due to Corona pandemic, bidders may also pay the fee online before the due date and upload the details online:- Online payment towards bid fee, processing fee and bid security shall also be accepted along with the other methods mentioned in the bid. The bidders may deposit the requisite fee through NEFT/ RTGS in the following bank account of RSGSM and upload copy of the deposition slip with details (viz. name of depositor, amount with break-up of the three types of fee, bank branch, bank transaction number, date, etc.) for verification:-

<u>Beneficiary Name:</u>	<u>Rajasthan State Ganganagar Sugar Mills Ltd., Jaipur</u>
<u>Beneficiary Account Number:</u>	<u>25220200001309</u>
<u>Bank Name:</u>	<u>Bank of Baroda</u>
<u>Branch Name:</u>	<u>Bais Godam, Jaipur Branch</u>
<u>IFS Code:</u>	<u>BARB0INDBAI</u>

i). The affidavits and other documents which are to be submitted on non-judicial stamp papers may be also submitted on letter heads of the bidder firm and the stamp duty towards these affidavits/ documents may be attached with them by uploading the e-challans of the stamp fee of the requisite amount deposited online on e-GRAS portal of Rajasthan Government in the following budgethead:

Non- judicial stamp paper/ notarial:	0030-02-102-02-00
	(Income from sale of other non-judicial stamps)

Please attach separate e-challan for each affidavit and mention the NIB number in the remarks column of the challan.



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4. Instructions to Bidder for E-Biding Process:-

- I. The probable Bidders intending to participate in this bid are required to get themselves registered on the website www.eproc.rajasthan.gov.in. Digital Signature Certificate (DSC) Type-II is required under Information Technology Act-2000. The Digital Signature, which will be used for signing the online bids, can be obtained by the Bidders from the agencies authorized by Controller of Certifying Authorities (CCA). The Bidders already having valid Digital Signature Certificates are not required to obtain fresh DSC.
- II The bids shall be submitted online in the format on the above mentioned website with digital signature.
- III The Bidders must ensure that scanned copy of the entire documents essential to be enclosed have been attached with the bid form to be submitted online. All the attachments should be in PDF format.
- IV RSGSM shall not be responsible in any manner for any delay/ failure on the part of Bidder in online submission of the bids within stipulated date and time.
- V All the columns of the lists/ formats / attachments must be filled completely, clearly and in readable form and submitted online.
- VI RSGSM shall not be responsible for any failure of bidder in online submission of the bids which may occur due to improper understanding/ compliance of the instructions for online submission.



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IMPORTANT POINTS FOR BIDDERS

Subject:-Bid for hiring of the services of consultant for setting up and implementing SCADA / IoT in all distilleries, breweries and bottling plants of Rajasthan.

1. Background

The Excise Policy, 2021-22 has given a mandate that Production and Despatches of liquors and beer in all manufacturing units of Rajasthan shall be controlled electronically through SCADA / IoT. The objectives towards above decision is to capture all sorts of data in digital form on real time basis of all their manufacturing processes of distilleries, breweries and bottling plants which are required by Excise Department for controlling and managing as per provisions of the Excise Acts and Rules. After capturing online and real time data from manufacturing units, the units will be supervised centrally by the Excise Department. The Government of Rajasthan has also decided to withdraw Excise officials from the manufacturing units which turned into fully digitized by implementing SCADA / IoT and provide their data online to Excise Department.

2. Purpose towards Hiring Consultant

Excise Department through Rajasthan State Ganganagar Sugar Mills Limited (RSGSM) intends to hire an eligible and domain and technology experienced Consultant for obtaining guidance for implementing the SCADA / IoT based system in all distilleries, breweries and bottling plants in Rajasthan and capturing their real time data in order to achieve the vision of the State Government.

3. Eligibility criteria for the Bidder

- (i) Bidder may be A Company/ Firm/ Consortium/ Joint venture.
- (ii) The Bidder should be registered under GST.
- (iii) The bidder should have minimum average annual turnover of 25.00 lakhs (Twenty five lakhs) and provide audited balance sheet or income tax return for last 3 financial years i.e. 2018-19, 2019-20, and 2020-21. If the final accounts of 2020-21 are not prepared, the bidder firm may submit turnover of 2017-18 and attach CA audited accounts/ certificate for estimated turnover of 2020-21.
- (iv) The bidder should have executed at least Two Projects of workmanship or providing consultancy in **SCADA / IoTs or PLC** based industrial automation in liquor/ Chemical/ Water/ Oil industry **but first preference should be given to liquor industry.**

- 4. DELIVERABLES/TIME SCHEDULE:-** The firm is required to meet the following deliverables in line with the scope of work the time schedule indicated against each deliverables. However, the time schedules may vary for completion of the assignment depending upon sequence of completion of interrelated activity/ statutory approvals.



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S. No.	Outline tasks to be carried out	Deliverable	Time schedule from the date of issuance of LOI
01	Consultant shall visit the each unit, Study the records , Acts, Rules, Existing infrastructure & Data collection etc.	60 days
02	Consultant shall prepare DPR in line with scope of work of the tender document	Submission of Draft DPR	75 days
03	Consultant shall prepare the final DPR based on the comment received from excise department	Submission of final DPR	90 days
04	Consultant shall prepare Draft RFP for RSGSM in line with scope of work of the tender document and approved DPR	Draft RFP document for selection of vendor	100 days
05	Consultant shall prepare final RFP for RSGSM based on the comment received from RSGSM	Submission of final RFP for selection of vendor	110 days
06	Assistance to RSGSM till the selection of vendor	Selection of vendor	As per bidders response
07	Supervision of implementation of all activities till the project under consideration is commissioned	Regular and timely monitoring, fulfilment of commissioning & Successfully implementation of SCADA/ IoT project	01 year or whichever is earlier

5. Earnest Money Deposit (Bid- Security):-

- i) Bid security declaration shall be required (As per Annexure-J)
- ii) Bid without Bid-Security declaration, Bid Fee of Rs. 2360/- and processing fee of Rs.1000/- shall not be accepted.

6. Last Date & time of downloading of Bid : **12/07/2021** by 6.00 PM

7. Bid documents can be obtained by way of download only from the official website www.eproc.rajasthan.gov.in (Rajasthan states e-procurement portal).

8. Date & time of Pre-Bid Meeting **29/06/20201** at 11.00 AM through virtual Mode (Interested participate drop us a mail on itcell.rsgsm@rajasthan.gov.in)

9. Last date & time for submission (online uploading) of Bid: **12/07/2021** by 6.00 PM



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10. (A) Bid along with all the documents to be uploaded online only on the website:
www.eproc.rajasthan.gov.in

(B) Bid to be addressed to: General Manager , Rajasthan State Ganganagar Sugar mills Ltd Jaipur.
11. The Bid must be valid for ninety days (90) from the date of opening of Technical Bids.
12. Bid through Email / Fax / Telegram/Postal/ Personal Delivery will not be accepted. RSGSM, assumes no responsibility for any failure in uploading the bid online by the Bidder.
13. This Notice of Bid is an integral part of the enclosed bid document.
14. Bidders are advised to quote strictly as per the terms and conditions of the bid documents and should not make any deviations / exceptions. Technical Bids shall be opened on **13/07/2021** at 12.30 PM in presence of the Bidder or their authorized representatives who wish to be present, at the Rajasthan State Ganganagar Sugar mills Ltd., Head Office, Jaipur.



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15. **Scope of Work:-** The scope of work of the consultant will include but not limited to the following activities:-

Part A: Overall tasks for SCADA / IoT Implementation in all manufacturing units:-

- (a) Understanding of related provisions of Rajasthan Excise Act & Rules.
- (b) Study of records being maintained for existing system of measurement & accounting of spirits in RSGSM Bottling plants and also Study of records being maintained / complied by Excise Officials posted at all Distilleries, Breweries & Bottling plants.
- (c) Study of existing infrastructure of manufacturing plant, installed digital devices / system etc. in all distilleries, breweries and bottling plants of Rajasthan by visiting every such unit.
- (d) Finding out technological SCADA / IoT solutions best suited, cost effective, sustainable and feasible to install and implement in the existing processes and infrastructure available at manufacturing units for each and every manufacturing activity and process whose real time data will be required by Excise Department.
- (e) Preparing any alterations and modifications in any process or activity if required for accommodating suggested SCADA / IoT solutions and achieving optimum outcomes and in the interest of the Excise Department from the proposed system.
- (f) Methodology for capturing data from suggested SCADA / IoT solutions on real time basis
- (g) Preparing plan / strategy for getting technical and operations support after commissioning of the technological solutions.
- (h) Discussions above suggestions with designated officials of Excise Department and Manufacturing Units for obtaining their views also.
- (i) After completion of the above work consultancy firm shall Prepare **Detailed project report** of each bottling units/ Distilleries/ Breweries including following recommendations :-
 - i. Existing Infrastructure available
 - ii. Manufacturing activity and processes wise technological SCADA / IoT solutions with specifications
 - iii. Measurement of the specified parameters required to be measure, recorded, archived through devices.
 - iv. Suggested standard and generic Hardware's for manufacturing activities and processes with details of technical specification with estimate cost, testing, technical drawings and guidelines related to installations and use of the Hardware's with other accessories.
 - v. Alterations and modifications in any process or activity with reasons envisaged benefits and estimated cost implications etc. if required.
 - vi. Execution Plan for Integrating all above suggested technological solutions for capturing and receiving data on real time basis
 - vii. Plan for operational and technical support after commissioning of technological solutions
- (j) Submission of draft DPR report duly signed by concern manufacturing unit incharge to the Procuring entity for further consideration and approval.
- (k) Incorporating necessary changes in the draft DPR emerged out with discussions with the Excise Commissioner and notified.
- (l) Submission of final DPR duly signed by concern manufacturing unit incharge after incorporating modifications in the draft DPR as notified by the Excise Commissioner.
- (m) Finalizing Quality Assurance Plan, check points during implementation phase, monitoring and bringing out non compliances in testing & suggest remedies.
- (n) Supervision of implementation of all activities till the project under consideration is commissioned.

Part B: Additional Outline of tasks to be carried out for RSGSM Bottling units:-

- i) **Assistance to utility for selection of firm/ bidder:** - Consultant shall prepare the RFP and assist utility in tendering, pre-bid conference, interaction with bidders & clarification of queries and technical evaluation etc up to successful selection of firm/bidder.



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Special Terms & Conditions

- i. The specifications of the devices suggested by the consultant must be standard and generic and after sales support of such devices must be available in India also.
- ii. Excise Department will share Consultant's Report with all the manufacturing units with directions for implementing SCADA / IoT / PLC based Industrial Automation solutions strictly as suggested by consultant. It will be binding on all manufacturing units.
- iii. Consultant shall not prepare RFP and assist utility in tendering process for private manufacturing units except RSGSM.
- iv. Necessary system with requisite software and hardware for data acquisition and analysis will be executed by Excise Department on the basis of suggestions incorporated by Consultant in its report.
- v. Each unit (Annexure- E) across Rajasthan shall be covered under the scope of work. Number of units may vary. Procuring entity shall reserve the rights to vary number of units & Contract price shall be vary accordingly.
- vi. Consultant shall carry his/her own resource i.e. laptop/ desktop and other required accessories to carry out tasks assigned during the contract.
- vii. Data security and confidentiality is very important during project execution. No sensitive data could be taken offsite for any project related work.
- viii. Selected bidder shall not assign or sub-let his contract.
- ix. Selected bidder shall submit two hardcopy and one soft copy of DPR & RFP.

INSTRUCTIONS TO BIDDERS

1. SUBMISSION OF BIDS

- 1.1 Each Bidder shall submit its bids by uploading online on the website www.eproc.rajasthan.gov.in Bidders for **Hiring of the services of consultant for Preparation Of Detailed Project Report for setting up, Implementation & Supervision of SCADA / IoT in all distilleries, breweries and bottling plants of Rajasthan.**
- 1.2 The Bidder must submit (upload online) their Bids in three Documents separately as mentioned in Clause 1.1 above as detailed below.

DOC – I : TECHNICAL BID

DOC – II : FINANCIAL BID

DOC – III : Bid-Security, DD for e –Bid processing fee and bid form fee (This document will be part of DOC-I)

1.2.1 DOC – I : TECHNICAL BID

To contain the following: -Complete set of Bid document duly signed and stamped

Note: Under no circumstances, should Bidder enter any price in Technical Bid. Financial Bid (Price offer) shall be uploaded through softcopy provided in the e-procurement website. Price offer should not be revealed in any hardcopy document throughout this bidding process.



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The above documents shall form one set of the DOC-I Bids. In addition to online submission the Bidder shall also submit two sets of hard copies of DOC- I Bids, i.e. original and duplicate sets to RSGSM, Jaipur before last date and time of online submission. Both the sets shall be sealed and marked 'Original DOC- I Bids' and 'Duplicate of DOC- I Bids' on the respective covers and both together sealed in a cover super scribed as:

DOC – I : TECHNICAL BID (Original and Duplicate) including of credentials in Performa as under :

DUE FOR SUBMISSION ON : **12/07/2021** by 6.00 PM

FOR : **Hiring of the services of consultant for Preparation Of Detailed Project Report for setting up, Implementation & Supervision of SCADA / IoT in all distilleries, breweries and bottling plants of Rajasthan.**

A. General information:

1. Name of the firm :
2. Nature of the firm:
3. Year of establishment :
4. Company Registration No.:
5. Registered Address:
6. Correspondence Address :
With Tel. & Fax No. & E-mail
7. Address of Branches if any :
8. Name & address of Directors & Key persons, in case of Limited Company
Name & Address of partners, in case of partnership firm along with Deed and MOU. Telephone, Fax & E-mail for correspondence.
9. Name, Address, Telephone, Fax & E-mail for correspondence. of proprietor,
In case of sole proprietary firm:
10. Permanent Account Number:
11. RST, GST Registration Certificate (Valid as on Bid Date)
12. A copy of Latest Income Tax Return:
13. Name of banker Telephone, Fax & E-mail with full address:
14. Type of account and account No.:
Whether the firm has any suits/claims pending with tax authorities: (attach details)
15. Information regarding proof of eligibility in the format of check-list is attached as Annexure D.
16.
 - i. The key professional staff proposed against required should be on-roll of the bidder.
 - ii. Proposed professional staff must have adequate experience for the assignment.
 - iii. Curriculum vitae (CV) of personnel should be submitted for each position of team composition.



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17. Technical evaluation criteria:-

The Bidder shall be rated on the following parameters having total 50 marks as distributed here under against which **minimum technical qualifying score will be 30 marks**:-

S. No.	Criteria	Marks (max.)	Supporting Documents			
1	(a) The bidder should have executed at least Two Projects of workmanship or providing consultancy in SCADA / IoTs or PLC based industrial automation solution in liquor/ Chemical/ Water/ Oil industry. (minimum 2 project - 5 marks, 3-5 projects- 10 marks, More than 5 projects- 15 marks)	15	Work order/ Letter of award/ LOI / Completion certificate / Project report / Proof of payment any other relevant document from respective clients (Annexure-F)			
	(b) Additional 10 marks shall be awarded if bidder has completed at least one project of SCADA / IoTs or PLC based industrial automation solution in liquor industry.	10				
2	The bidder should have minimum average annual turnover of 25.00 Lacks (Twenty Five lacks) and provide audited balance sheet or income tax return for last 3 financial years i.e. 2018-19, 2019-20, 2020-21. If the final accounts of 2020-21 are not prepared, the bidder firm may submit turnover of 2017-18 and attach CA audited accounts/ certificate for estimated turnover of 2020-21. (minimum average annual turnover of Rs 25.00 lacks to Rs 50.00 lacks = 5 marks, Above Rs 50.00 lacks to Rs 1.00 Crore = 7 marks more than Rs 1.00 Crore = 10 marks)	10	Certificate issued by Chartered Accountants or audited balance sheet or income tax return for last three years			
3	Team composition: –					
	Designation	Education qualification	Minimum years post qualification experience	Having Experience in	Marks (max.)	(Annexure-G & H)
a	Advisor	B.E / B.Tech/ MCA/MSc / M.Tech with Electronics, Electrical, Instrumentation & Control, Mechanical, Computer Science , IT, Chemistry, Biotechnology, Chemical Engineering or Equivalent	10	Leading Teams, supervision, setting up, Integration and implementation of SCADA/ IoT/ PLC/ Digital Strategy based industrial automization in liquor/ Chemical/ Water/ Oil industry. (10 years experience - 03 marks & more than 10 years – 05 marks)	5	
b	Project Manager	B.E / B.Tech/ MCA/MSc/ M.Tech with Electronics, Electrical, Instrumentation & Control, Mechanical, Computer Science , IT, Chemistry, Biotechnology, Chemical Engineering or Equivalent	5	Project management, preparing plan for technological solutions of SCADA/ IoT/ PLC/ Digital Strategy, project implementation in manufacturing unit preferably liquor plant. (5 years experience - 03 marks & more than 5 years – 05 marks)	5	



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c	Engineer	B.E / B.Tech/ MCA/MSc / M.Tech with Electronics, Electrical, Instrumentation & Control, Mechanical, Computer Science, IT, Chemistry, Biotechnology, Chemical Engineering or Equivalent	2	Knowledge of DPR/RFP/report preparation, SCADA/IoT/PLC based industrial automization. (2 years experience - 03 marks & more than 2 years – 05 marks)	5	
Total					50	

DOC – II: FINANCIAL BID

To contain the following:

‘Financial Bid Performa (Financial bid should be submitted in separate envelop in the format available with this bid document. In no case the financial offer/ rates should be revealed/ filled in any of the technical bid document.)

DOC – III (This document will be part of DOC-I) : Bid security declaration shall be required (as per rule) (Annexure-J)

2.0 OPENING OF BIDS

2.1 The ‘Technical bids’ (DOC – I) shall be opened on dated **13/07/2021** at 12.30 PM in presence of Bidder or their authorized representatives who wish to be present at the time of opening.

2.2. **Evaluation of technical proposals:** - evaluation of proposals shall be carried out on the basis of their responsiveness to the scope of work, applying the evaluation criteria and points system specified in technical criteria. Each responsive proposal will be given a technical score. A proposal to be considered unsuitable shall be rejected at this stage if it does not respond to important aspects of the scope of work or if it fails to achieve the minimum technical score indicated in the technical criteria as may be determined by the evaluation committee of RSGSM.

2.3 Financial bids of those Bidders who qualify on the basis of detailed evaluation of technical bids will be opened later on a date to be specified. The date and time of such opening shall be intimated to Bidder and the Bidder or their one authorized representative shall be allowed to attend.

2.4 **Selection Method:-** The selection shall be based on quality and cost based selection method.

1) The technical proposal shall be evaluated as per clause 2.2. each responsive proposal will be given a technical score (St).

2) Selection of Consultant will be on Quality-cum-Cost Based Selection (QCBS). In this approach, technical weightage shall be given to 60% and Financial Weightage shall be given 40%.

3) The proposal with the lowest cost (Fm) shall be given financial score (Sf) of 100 points. The financial score of the other proposal shall be computed as follows:-

$$Sf = 100 \times Fm / F.$$

Where F= total amount of financial proposal of bidder concerned.



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Tel. No. 0141-2740475 Website:- rajexcise.gov.in

Email Id:-itcell.rsgsm@rajasthan.gov.in

- 4) Combined quality and cost evaluation: - The total score shall be obtained by weighting the combined quality / technical and cost scores and adding them, as follows:-

$$S=St \times Tw + Sf \times Fw$$

Where S= total score

St= combined technical score

Sf= combined financial score

Tw= weight assigned to technical score i.e. 0.6

Fw= weight assigned to financial score i.e. 0.4

for example, if the combined technical score is 40 , financial score is 90 , then the total score (S) works out to

$$S= 40 \times 0.6 + 90 \times 0.4 = 60$$

The work shall be awarded to the bidder having highest score.

In the event two or more proposals have the same scores in the final ranking, the proposal with higher technical score shall be ranked first.

3.0 AMOUNTS TO BE IN FIGURES AND WORDS

- 3.1 The Bidder shall quote his price in both in figures as well as in words in English. The amounts of Bid offered by the Bidder shall be in the 'Financial Bid Preformed' of the Bid document and duly signed by the Bidder.

4.0 CORRECTIONS AND ALTERATIONS

- 4.1 All scanned copies of entries in the Bids shall either be typed or be in ink, erasures and over-writing are not permitted and may render such Bids liable to summary rejection. All corrections and alterations shall be duly attested by the Bidder with date and seal.

5.0 ALL PAGES TO BE INITIALLED

All pages of the Bid document shall be initialled with seal at the lower right hand corner or signed with seal wherever required in the Bid documents by the Bidder or by a person holding power of attorney (copy to be enclosed with DOC – I of Bid) authorizing him to sign on behalf of the Bidder before submission of Bids. All signatures in Bids documents shall be dated as well.

6.0 ADDENDA/CORRIGENDUM

- 6.1 RSGSM may issue Addenda/corrigendum to the Bid documents prior to the date of submission of the Bid to clarify documents or to reflect modifications in the design or contract terms. All such addendum/corrigendum issued shall form part of Bid document and the RSGSM may, at its discretion, extend the deadline for the submission of bids for reasonable time to take the amendment/s into account in preparing the bids.



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7.0 BID PRICE

- 7.1 The estimated cost of consultancy charges for scope of work is **Rs. 40.00 lacks + Taxes** as applicable.
- 7.2 Every bidder shall quote the rates as specified in financial bid form or otherwise bid shall be rejected with forfeiture of security deposit.
- 7.3 The Bid price quoted shall be inclusive of all costs including insurance, taxes, duties, travel, food and stay etc. any claim whatsoever for enhancement of Bid price quoted on any account shall not be entertained. However, the Taxes as have formed part of the Bid shall be paid on actual production of proof of payment thereof. Any increase/ decrease in rate of tax after the due date of submission of bid, shall be given effect to.
- 7.4 The price should be FIRM and there shall be no increase/escalation of total contract price till completion of the agreement.

8.0 INFORMATION

- 8.1 The information given in the Bid documents and the plans and drawings forming part thereof is merely intended as general information without any undertaking on the part of the RSGSM as to their accuracy and without obligation relative thereto upon the RSGSM. before submitting bids, the bidder are advised to inspect the units (As per Annexure- E) at its own and the environments and be well acquainted with the actual working and other prevalent conditions, facilities available, rules and regulations of Central and State Government Acts governing the operation of the units. No claim will be entertained later on the grounds of lack of knowledge.

9. ENCLOSURES

- 9.1 The enclosures to be attached along with DOC- I of the Bid shall include the following besides other such enclosures which may have been specified elsewhere in the Bid documents:
- 9.2 Valid PAN, TIN, Service Tax Registration No., GST Registration No. Certificates in true copies / photocopies duly attested by a competent authority.
- 9.3 Power of Attorney or Authority letter of the person who has signed the Bids.
- 9.4 Any other documents required in terms of this notice.

10.0 GENERAL

- 10.1 The Bids shall be filled complete in all respects and shall be together with requisite information in the manner detailed above. Any Bids incomplete in any respect and violating any of the instructions shall be liable to be rejected. If the space in the Bids or any schedule or Performa is insufficient, pages may be separately added and numbered.
- 10.2. Financial Bid Evaluation criteria: The financial evaluation/ comparison shall be based on the sum of the total price quoted Including all costs and all taxes, travel, food, duties, insurance, etc. applicable to the bidder as per law of the Central/ State Government/ local authorities, which will be the price for



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comparison and placement of orders. However, the Taxes will be paid on production of documentary proof of payment to the Government/ Authority.

- 10.4 The acceptance of Bids will rest with the RSGSM and it is not binding on the RSGSM to accept the lowest Bids or any of the Bids. The RSGSM reserves the rights to reject any or all the Bids without assigning any reason thereof.
- 10.5 Conditional Bids and Bids which are incomplete and otherwise considered defective and not in accordance with the Bid conditions, etc are liable to be rejected.
- 10.6 If the Bidder deliberately gives wrong information in his Bids, the RSGSM reserves the right to reject such Bids at any stage or to cancel the contract, if awarded and forfeit Bid security .
- 10.7 Canvassing in any form in connection with the Bids is strictly prohibited and the Bids submitted by the Bidder who resort to canvassing are liable for rejection.
- 10.8 The Bids submitted by a Bidder shall become property of the RSGSM who shall have no obligation to return the same to the Bidder.
- 10.9 The RSGSM shall not be liable for any expenses incurred by the Bidder in the preparation and submission of the Bids irrespective of whether the Bids is accepted or not.
- 10.10 Other facilities, if any, provided by the RSGSM to the Bidder beyond the provisions of Agreement, charges of such facilities shall be recovered from the Bidder.

The Bidder shall have to carefully study and understand the conditions, etc. If there is any doubt about the meaning of any terms, conditions then it should refer to the G.M., RSGSM Jaipur and get clarification. The decision of the RSGSM regarding interpretation of the conditions shall be final and binding on the Bidders.

- 10.11 Bidders are hereby explicitly warned that the Individuals signing the Bid must specify as follows:-
 - a. Whether signing as sole proprietor of the firm.
 - b. Whether signing as registered active partner of the firm.
 - c. Whether signing for the firm as an authorized signatory.
 - d. In case of companies and registered firms whether signing as secretary, manager, Partner, Director, etc. will submit an authorization from the company to do this. A copy of any document under which such authority is given should be forwarded with the bid, if a copy has not already been sent to the RSGSM already.
- 10.12 Conditional bids will not be accepted. If a Bidder imposes conditions in addition to or in conflict with the conditions mentioned herein, his Bid may be rejected.
- 10.13 No counter condition shall be accepted.
- 10.14 The Bidder shall not Assign or Sublet his contract .



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- 10.15 The Bidder should Sign the Bid Form at the end of each page as token of his acceptance of all the terms and conditions of the Bid.
- 10.16 Bids shall be submitted online only.
- 10.17 When the Bid Security in full or in part is proposed to be forfeited, a notice will be given to the Bidder to explain within 15 days as to why the Bid Security should not be forfeited for failure to complete the work done .
- 10.18 In the event of any breach of conditions of the contract at any time on the part of the Bidder, the contract may be terminated summarily by the Director Incharge with such conditions as may be deemed fit.
- 10.19 The mode of payment shall be according to special conditions of contract mentioned herein.
- 10.20 Remittance charges on payment made to firms through cheques/RTGS etc. will be borne by the successful Bidder/contractor.
- 10.21 All legal proceedings, arising out of this contract shall be subject to the jurisdiction of the courts situated at Jaipur only.
- 10.22 Direct or indirect canvassing on the part of Bidders or their representatives will disqualify them.
- 10.23 In case of any dispute arising out of any matter related to the bid/contract/LOI/ agreement, the matter will be referred to Sole Arbitrator appointed by Director Incharge, RSGSM whose decision shall be final and binding on both the parties. The place of arbitration shall be Jaipur. The fees and other expenses of the arbitrator shall be borne by both parties equally.
- 10.24
- i) The RSGSM reserves the right to accept any bid not necessarily the lowest, reject any bid without assigning any reasons.
 - (ii) If the Bidder resiles from his offer or offers new terms after opening of the bid, his Bid-Security is liable to be forfeited.
 - (iii) The submission of more than one bid and under different names is prohibited.
 - (iv) Any relationship or business connection that may exist between the Bidder and any official of the Rajasthan State Ganganagar Sugar Mills Ltd., should be declared. If this information is found to have been suppressed, then Contract, if any, entered into may be cancelled forthwith without notice and compensation and any amount which may have been deposited shall be forfeited.

11 CLARIFICATION OF BID DOCUMENTS

- 11.1 Prospective Bidders requiring any further information or clarification on the bid documents may notify in writing at the E-mail address Itcell.rsgsm@rajasthan.gov.in
- 11.2 A pre-bid meeting of all prospective Bidders will be held at the address, date & time indicated in 'Notice Inviting Bid' to clarify and answer queries of the Bidders.



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11.3 The RSGSM response (including an explanation of the queries) will be sent in writing or through email to all prospective Bidder's & will also be uploaded on RSGSM website www.rajexcise.gov.in

12 AMENDMENT OF BID DOCUMENTS

12.1 At any time prior to the deadline for submission of bids, the RSGSM may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the bid documents by amendment/ corrigendum/addenda.

12.2 The amendment, which shall be part of the Bid Document, will be notified only online on the E-procurement portal i.e. www.eproc.rajasthan.gov.in.

12.3 In order to afford prospective Bidder reasonable time to take the amendment/s into account in preparing their bids, the procuring entity (RSGSM) may, at its discretion, extend the deadline for the submission of bids.

13. LANGUAGE OF BID

13.1 The bid prepared by the Bidder, and all correspondence and documents relating to the bid exchanged by the Bidder and/or the RSGSM, shall be written in the English language.

14.0 BID CURRENCIES

14.1 Prices shall be quoted in Indian Rupee only.

15.0 **BID SECURITY- Provided that, during the period commencing from the date of commencement of the Rajasthan Transparency in Public Procurement (Second Amendment) Rules, 2020 to 31.12.2021, in lieu of bid security a Bid Security Declaration shall be taken.**

- i. In case of open competitive bidding, two-stage bidding, rate contract, electronic reverse auction, bid security shall be 2% of the estimated value of subject matter of procurement put to bid. In case of small-scale industries of Rajasthan it shall be 0.5% of the quantity offered for supply and in case of sick industries, other than small scale industries, whose cases are pending with Board of Industrial and Financial Reconstruction; it shall be 1% of the value of bid. Concessional bid security may be taken from registered bidders as specified by the state government. Every bidder, if not exempted, participating in the procurement process shall be required to furnish the bid security as specified in the notice inviting bids.
- ii. In lieu of bid security, a bid securing declaration shall be taken from departments' of the state Government and undertakings, corporations, autonomous bodies, registered societies, cooperative societies which are owned or controlled or managed by the state government and government undertakings of the central government.
- iii. Bid security instrument or cash receipt of bid security or a bid securing declaration shall necessarily accompany the sealed bid.
- iv. Bid security of a bidder lying with the procuring entity in respect of other bids awaiting decision shall not be adjusted towards bid security for the fresh bids. The bid security originally deposited may, however, be taken into consideration in case bids are re-invited.



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- v. The bid security may be given in the form of cash by RTGS, banker's cheque or demand draft or bank guarantee, in specified format, of a scheduled bank. The bid security must remain valid for thirty days beyond the original or extended validity period of the bid.
 - vi. Prior to presenting a submission, a bidder may request the procuring entity to confirm the acceptability of proposed issuer of a bid security or of a proposed confirmer, if required. The procuring entity shall respond promptly to such a request.
 - vii. The bank guarantee presented as bid security shall be got confirmed from the concerned issuing bank. However, the confirmation of the acceptability of a proposed issuer or of any proposed confirmer does not preclude the procuring entity from rejecting the bid security on the ground that the issuer or the confirmer, as the case may be, has become insolvent or has otherwise ceased to be creditworthy.
 - viii. The bid security of unsuccessful bidders shall be refunded soon after final acceptance of successful bid and signing of agreement and submitting performance security.
 - ix. The bid security taken from a bidder shall be forfeited in the following cases, namely:-
 - a. when the bidder withdraws or modifies its bid after opening of bids;
 - b. when the bidder does not execute the agreement, if any, after placement of supply / work order within the specified period;
 - c. when the bidder fails to commence the supply of the goods or service or execute work as per supply / work order within the time specified;
 - d. when the bidder does not deposit the performance security within specified period after the supply / work order is placed; and
 - e. if the bidder breaches any provision of code of integrity prescribed for bidders specified in the act and chapter VI of these rules.
 - x. In case of the successful bidder, the amount of bid security may be adjusted in arriving at the amount of the performance security, or refunded if the successful bidder furnishes the full amount of performance security.
 - xi. The procuring entity shall promptly return the bid security after the earliest of the following events, namely:-
 - a. the expiry of validity of bid security;
 - b. the execution of agreement for procurement and performance security is furnished by the successful bidder;
 - c. the cancellation of the procurement process; or
 - d. the withdrawal of bid prior to the deadline for presenting bids, unless the bidding documents stipulate that no such withdrawal is permitted.
- 15.1 Any Bid submitted without Bid security declaration in accordance with clause 15 above will be rejected by the procuring entity (RSGSM).
- 15.2 Bid security of unsuccessful Bidders will be discharged or returned promptly upon signing of the agreement with the successful Bidder, but in any event not later than hundred twenty (90) days after the expiry of period of bid validity prescribed by the procuring entity (RSGSM).



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- 16.0 **Performance Security:-** Successful bidder has to deposit work performance security @2.5% of total contract value within 15 days from the issue date of LOA/ at the time of execution of agreement.
- a) Performance security shall be solicited from all successful bidders except the department's of the state government and undertakings, corporations, autonomous bodies, registered societies, co-operative societies which are owned or controlled or managed by the state government and undertakings of the central government. However, a performance security declaration shall be taken from them. The state government may relax the provision of performance security in particular procurement or any class of procurement.
- b) The amount of performance security shall be five percent, or as may be specified in the bidding documents, of the amount of supply order in case of procurement of goods and services. In case of Small Scale Industries of Rajasthan it shall be one percent of the amount of quantity ordered for supply of goods and in case of sick industries, other than Small Scale Industries, whose cases are pending before the Board of Industrial and Financial Reconstruction (BIFR), it shall be two percent of the amount of supply order.
- c) Provided that, during the period commencing from the date of commencement of the Rajasthan Transparency in Public Procurement (Second Amendment) Rules, 2020 to 31.12.2021, the performance security shall be taken as under:-
- (a) 2.5%, or as may be specified in the bidding documents, of the amount of supply order in case of procurement of goods and services and 3% of the amount of work order, in case of procurement of works;
- (b) 0.5% of the amount of quantity ordered for supply of goods, in case of Small Scale Industries of Rajasthan; and
- (c) 1% of the amount of supply order, in case of sick industries, other than Small Scale Industries, whose cases are pending before the Board of Industrial and Financial Reconstruction (BIFR); and]
- d) Performance security amount exceeding Rs.10.00 lac shall be furnished in any one of the following forms-
- i) Bank draft or banker's cheque of a scheduled bank;
- ii) Bank guarantee/s of a scheduled bank shall be got verified from the issuing bank. Other conditions regarding bank guarantee shall be same as mentioned in the rule 42 of RTPP Rules 2013 for bid security;
- iii) Performance security deposit shall remain valid for a period of sixty days beyond the date of completion of contractual obligations of the bidder. This shall be returned after successful completion of the contract. In case non fulfilment of the contract, security amount so deposited can be forfeited in full or in part. Decision of the director in charge in this regard shall be final. No interest shall be paid on such deposit. Adjustment of balance of previous performance security against past bids, if any, will not be allowed.



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17. PERIOD OF VALIDITY OF BIDS

- 17.1 Bids shall remain valid for a period of ninety (90) days from the date of opening of Technical Bids.
- 17.2 Notwithstanding clause 16.1 above, the RSGSM may solicit Bidder's consent to an extension of the period of bid validity. The request and the responses there to shall be made in writing (or by email). However Bidder can refuse the request to extend the period of validity without forfeiting his bid security. A Bidder agreeing to the request to extend the validity period however will not be permitted to modify his bid.

18.0 Letter Of Intent (LOI)

- 18.1 The RSGSM will notify the successful Bidder in writing by letter, or by email the acceptance of the bid(LOI).
- 18.2 The Letter Of Intent (LOI)/acceptance of bid will constitute the formation of a contract, until the contract/agreement has been effected pursuant to clause 18.

19.0 SIGNING OF CONTRACT/AGREEMENT

- a) A procurement contract shall come into force from the date on which the letter of acceptance or letter of intent is dispatched to the bidder.
- b) The successful bidder shall sign the procurement contract within a period specified in the bidding document or where the period is not specified in the bidding document then within fifteen days from the date on which the letter of acceptance or letter of intent is dispatched to the successful bidder.
- c) If the bidder, whose bid has been accepted, fails to sign a written procurement contract or fails to furnish the required performance security within specified period, the procuring entity shall take action against the successful bidder as per the provisions of the act and these rules. The procuring entity may, in such case, cancel the procurement process or if it deems fit, offer for acceptance the rates of lowest or most advantageous bidder to the next lowest or most advantageous bidder, in accordance with the criteria and procedures set out in the bidding documents.
- d) The bidder shall be asked to execute the agreement on a non-judicial stamp of specified value 0.25% of the contract amount or value set forth in such contract.

20.0 Support of RSGSM

- 20.1 Any information that is necessary required for understanding the process operation.
- 20.2 Relevant personnel for meeting and discussion, subject to due notice , provide timely feedback on deliverables.
- 20.3 Any other data, services, facilities etc as mutually agreed.



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21 Payment terms

21.1 Payment to the Consultant may be released on completion of following stages:-

S. No.	Completion of Stage	Payment to be Released
1.	Submission of Draft DPRs of All Manufacturing Unit	20%
2.	Submission of Final DPRs of All Manufacturing Unit & Approval of DPRs of All Manufacturing Unit	30%
3.	Approval of RFP Prepared for RSGSM	10%
4.	Selection of Vendor for RSGSM after successful bidding	10%
5.	After Successfully Commissioning of the Complete Project	30%

21.2 The firm will submit the invoice for payment after completing the stage wise work as specified in scope of work read with financials quoted by the bidder.

21.3 All taxes as applicable will be deducted at source.

21.4 No advance payment at any stage or segment of work of scope shall be made.

21.5 No extra payment shall be given for travelling, food, stay etc.

21.6 Suppliers will bear the expenses to be incurred on this account at their own.

21.7 The cost of hiring of the services of consultant has decided of passed on to each unit on the basis of some mutually agreeable formula.

22.0 The Law relating to procurement "The Rajasthan Transparency in Public Procurement Act, 2012" {hereinafter called the Act} and the "Rajasthan Public Procurement Rules, 2013" {hereinafter called the Rules} under the said Act have come into force which are available on the website of state public Procurement Portal <http://sppp.rajasthan.gov.in>. Therefore, the Bidders are advised to acquaint themselves with the provisions of the Act and the Rules before participating in the Bidding process. If there is any discrepancy between the provisions of the Act and the Rules and this Bidding Document, the provisions of the Act and the Rules shall prevail.

22.1 Bidder shall comply with direction for public procurement given by Finance Department Rajasthan.

23. Liquidated Damages:-

(i) If the contractor fails to execute the order/contract within the period specified in the bid, and if such failure have arisen from, any unforeseen cause such as strike, fire, accident, any natural calamity resulting in stoppage of work in the factory, of the manufacturer or similar reasons which the Procuring Committee may feel valid for an extension of the time, may extend the period without charging any liquidated damages. His decision shall be final regarding the sufficiency or otherwise for extension of time.

(ii) If the bidder fails to execute the order within the period specified in the bid, the Procuring Committee may at his discretion may allow extension of time subject to recovery from the bidder as liquidated damages with 18% GST and not by way of penalty, a sum equal to the following percentage of the value of goods which the bidder has failed to supply for the period of delay as stated below:-

a) Delay up to one fourth period of the prescribed delivery period – 2.5% + 18% GST

b) Delay exceeding one fourth but not exceeding half of prescribed delivery period – 5% + 18% GST

c) Delay exceeding half but not exceeding three fourth of the prescribed delivery period – 7.5% + 18% GST

d) Delay exceeding three fourth but not exceeds the period equal to the prescribed delivery period – 10% + 18% GST



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Notes:-

01. Fraction of a day in reckoning the period of delay in supply shall be eliminated if it is less than half a day.
02. The maximum amount of liquidated damages shall be 10%.
03. If the supplier requires an extension of time in completion of contractual supply on account of occurrence of any hindrance, he shall apply in writing to the authority, which has placed the supply order, for the same immediately on occurrence of the hindrance but not after the stipulated date of completion of supply.
04. When the successful bidder is unable to complete the order/contract within the specified or extended period, the company shall be entitled to accept supply from the open market without giving any notice to the bidder but at his risk and cost i.e. bidder's account and risk the goods or any part thereof which the bidder has failed to supply or if not available the best and nearest available substitute thereof or to cancel the contract and the bidder shall be liable for any loss or damage which the company sustained by reason of such failure on the part of the bidder. But the bidder shall not be entitled to any gain on such purchase made against default. The recovery of such damage shall be made from any sum accruing to the bidder under this or any other contract with the company. If recovery is not possible from the bills and the bidder fails to pay the loss or damage within one month, the recovery shall be made under any law for the time being in force or from any other bills outstanding with the company.
05. Time period may be extended with or without liquidated damages if the delay in services is on account of hindrances beyond the control of the bidder.
24. In the event of breach of the contract at any time on the part of the contractor/ supplier, the contract may be terminated summarily by the Director In charge of the company with such conditions as may be deemed fit.
25. If the bidder resiles from his offer or offers new terms after opening of the bid, its bid security is liable to be forfeited with 18% GST.
26. In case of dispute regarding interpretation of any terms and condition in the bid document the same should be got clarified by the bidder before submitting the bid. Decision of the management shall be final and binding on all the bidders. Any request for change in any conditions/quoted price or inclusion of any documents etc. after submitting the bid document unless called for by written, fax or mail shall not be entertained.
27. Management reserves the right to reject the bid of suppliers whose report have been found unsatisfactory any time during the supply contract or bidders who have been debarred for any reason anytime during the supply contract.
28. **Appellate Authorities :-**
 - 27.1 First Appellate Authority - Joint Secretary Finance (Excise)
 - 25.2 Second Appellate Authority - Any Two Directors Appointed By Board



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Annexure A : Compliance with the Code of Integrity and No Conflict of Interest

Any person participating in a procurement process shall -

- (a) not offer any bribe, reward or gift or any material benefit either directly or indirectly in exchange for an unfair advantage in procurement process or to otherwise influence the procurement process;
- (b) not misrepresent or omit that misleads or attempts to mislead so as to obtain a financial or other benefit or avoid an obligation;
- (c) not indulge in any collusion, Bid rigging or anti-competitive behavior to impair the transparency, fairness and progress of the procurement process;
- (d) not misuse any information shared between the procuring Entity and the Bidders with an intent to gain unfair advantage in the procurement process;
- (e) not indulge in any coercion including impairing or harming or threatening to do the same, directly or indirectly, to any party or to its property to influence the procurement process;
- (f) not obstruct any investigation or audit of a procurement process;
- (g) disclose conflict of interest, if any; and
- (h) disclose any previous transgressions with any Entity in India or any other country during the last three years or any debarment by any other procuring entity.

Conflict of Interest:-

The Bidder participating in a bidding process must not have a Conflict of Interest.

A Conflict of Interest is considered to be a situation in which a party has interests that could improperly influence that party's performance of official duties or responsibilities, contractual obligations, or compliance with applicable laws and regulations.

i. A Bidder may be considered to be in Conflict of Interest with one or more parties in a bidding process if, including but not limited to:

- a. have controlling partners/ shareholders in common; or
- b. receive or have received any direct or indirect subsidy from any of them; or
- c. have the same legal representative for purposes of the Bid; or
- d. have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the Bid of another Bidder, or influence the decisions of the Procuring Entity regarding the bidding process; or
- e. the Bidder participates in more than one Bid in a bidding process. Participation by a Bidder in more than one Bid will result in the disqualification of all Bids in which the Bidder is involved. However, this does not limit the inclusion of the same subcontractor, not otherwise participating as a Bidder, in more than one Bid; or
- f. the Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the Goods, Works or Services that are the subject of the Bid; or
- g. Bidder or any of its affiliates has been hired (or is proposed to be hired) by the Procuring Entity as engineer-in-charge/ consultant for the contract.

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Annexure B : Declaration by the Bidder regarding Qualifications

Declaration by the Bidder

In relation to my/our Bid submitted to for procurement of in response to their Notice Inviting Bids No..... Dated..... I/we hereby declare under Section 7 of Rajasthan Transparency in Public Procurement Act, 2012, that:

1. I/we possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity;
2. I/we have fulfilled my/our obligation to pay such of the taxes payable to the Union and the State Government or any local authority as specified in the Bidding Document;
3. I/we are not insolvent, in receivership, bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have my/our business activities suspended and not the subject of legal proceedings for any of the foregoing reasons;
4. I/we do not have, and our directors and officers not have, been convicted of any criminal offence related to my/our professional conduct or the making of false statements or misrepresentations as to my/our qualifications to enter into a procurement contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
5. I/we do not have a conflict of interest as specified in the Act, Rules and the Bidding Document, which materially affects fair competition;

Date:

Place:

Signature of bidder

Name :

Designation:

Address:

Doc1



Rajasthan State Ganganagar Sugar Mills Limited

4th Floor, Bhawani Singh Road, Nehru Sahkar Bhawan, Jaipur, Rajasthan-302006

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Email Id:-itcell.rsgsm@rajasthan.gov.in

Annexure C : Grievance Redressal during Procurement Process

The designation and address of the First Appellate Authority is _____

The designation and address of the Second Appellate Authority is _____

(1) Filing an appeal

If any Bidder or prospective bidder is aggrieved that any decision, action or omission of the Procuring Entity is in contravention to the provisions of the Act or the Rules or the Guidelines issued thereunder, he may file an appeal to First Appellate Authority, as specified in the Bidding Document within a period of ten days from the date of such decision or action, omission, as the case may be, clearly giving the specific ground or grounds on which he feels aggrieved:

Provided that after the declaration of a Bidder as successful the appeal may be filed only by a Bidder who has participated in procurement proceedings:

Provided further that in case a Procuring Entity evaluates the Technical Bids before the opening of the Financial Bids, an appeal related to the matter of Financial Bids may be filed only by a Bidder whose Technical Bid is found to be acceptable.

- (2) The officer to whom an appeal is filed under para (1) shall deal with the appeal as expeditiously as possible and shall endeavour to dispose it of within thirty days from the date of the appeal.
- (3) If the officer designated under para (1) fails to dispose of the appeal filed within the period specified in para (2), or if the Bidder or prospective bidder or the Procuring Entity is aggrieved by the order passed by the First Appellate Authority, the Bidder or prospective bidder or the Procuring Entity, as the case may be, may file a second appeal to Second Appellate Authority specified in the Bidding Document in this behalf within fifteen days from the expiry of the period specified in para (2) or of the date of receipt of the order passed by the First Appellate Authority, as the case may be.

(4) Appeal not to lie in certain cases

No appeal shall lie against any decision of the Procuring Entity relating to the following matters, namely:-

- (a) determination of need of procurement;
- (b) provisions limiting participation of Bidders in the Bid process;
- (c) the decision of whether or not to enter into negotiations;
- (d) cancellation of a procurement process;
- (e) applicability of the provisions of confidentiality.

(5) Form of Appeal

- (a) An appeal under para (1) or (3) above shall be in the annexed Form along with as many copies as there are respondents in the appeal.
- (b) Every appeal shall be accompanied by an order appealed against, if any, affidavit verifying the facts stated in the appeal and proof of payment of fee.

Doc1



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(c) Every appeal may be presented to First Appellate Authority or Second Appellate Authority, as the case may be, in person or through registered post or authorised representative.

(6) Fee for filing appeal

- (a) Fee for first appeal shall be rupees two thousand five hundred and for second appeal shall be rupees ten thousand, which shall be non-refundable.
- (b) The fee shall be paid in the form of bank demand draft or banker's cheque of a Scheduled Bank in India payable in the name of Appellate Authority concerned.

(7) Procedure for disposal of appeal

- (a) The First Appellate Authority or Second Appellate Authority, as the case may be, upon filing of appeal, shall issue notice accompanied by copy of appeal, affidavit and documents, if any, to the respondents and fix date of hearing.
- (b) On the date fixed for hearing, the First Appellate Authority or Second Appellate Authority, as the case may be, shall,-
- (i) hear all the parties to appeal present before him; and
 - (ii) peruse or inspect documents, relevant records or copies thereof relating to the matter.
- (c) After hearing the parties, perusal or inspection of documents and relevant records or copies thereof relating to the matter, the Appellate Authority concerned shall pass an order in writing and provide the copy of order to the parties to appeal free of cost.
- (d) The order passed under sub-clause (c) above shall also be placed on the State Public Procurement Portal.

Doc 1



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FORM No. 1

[See rule 83]

Memorandum of Appeal under the Rajasthan Transparency in Public Procurement Act, 2012

Appeal Noof

Before the (First / Second Appellate Authority)

1. Particulars of appellant:

(i) Name of the appellant:

(ii) Official address, if any:

(iii) Residential address:

2. Name and address of the respondent(s):

(i)

(ii)

(iii)

3. Number and date of the order appealed against and name and designation of the officer / authority who passed the order (enclose copy), or a statement of a decision, action or omission of the Procuring Entity in contravention to the provisions of the Act by which the appellant is aggrieved:

4. If the Appellant proposes to be represented by a representative, the name and postal address of the representative:

5. Number of affidavits and documents enclosed with the appeal:

6. Grounds of appeal:

.....
.....
..... (Supported by an affidavit)

7. Prayer:

.....
.....

Place

Date

Appellant's Signature

Doc1



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ADDITIONAL CONDITIONS OF CONTRACT

1. Correction of arithmetical errors

- i. Provided that a Financial Bid is substantially responsive, the Procuring Entity will correct arithmetical errors during evaluation of Financial Bids on the following basis:
- ii. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected, unless in the opinion of the Procuring Entity there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected;
- iii. If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
- iv. If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (i) and (ii) above.

If the Bidder that submitted the lowest evaluated Bid does not accept the correction of errors, its Bid shall be disqualified and its Bid Security shall be forfeited or its Bid Securing Declaration shall be executed.

2. Procuring Entity's Right to Vary Quantities

- i. If the Procuring Entity does not procure any subject matter of procurement or procures less than the quantity specified in the Bidding Document due to change in circumstances, the Bidder shall not be entitled for any claim or compensation except otherwise provided in the Conditions of Contract.
- ii. In case of procurement of Goods or services, additional quantity may be procured by placing a repeat order on the rates and conditions of the original order. However, the additional quantity shall not be more than 50% of the value of Goods of the original contract.



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Annexure -D

CHECK LIST (TECHNICAL BID)

To be filled by the bidder

SN	Particulars	Details to be Filled By Bidder	Pg. No.
1.	Name of the Bidder Firm		
2.	Name of the Owner (Enclose verification from respective bank/ Partnership Deed/Memorandum of Articles and Association etc.)		
3.	Office Address, Phone No, Fax No, Mobile, Email, Website (if any)		
4.	Proprietorship Firm/ Partnership Firm/ Registered Company (Enclose Copy of relevant Documents)		
5.	GSTIN (Registration with the Sales Tax Department) (Enclose Copy of Certificates of GSTIN)		
6.	Income Tax Permanent Account No. (Enclose copy of PAN No.)		
7.	Turn over:- The Bidder should have minimum average annual turnover of 25.00 Lacks (Twenty Five Lacks) and provide audited balance sheet or income tax return for last three years i.e. 2018-19,2019-20 & 2020-21. If the final accounts of 2020-21 are not prepared, the bidder firm may submit turnover of 2017-18 and attach Chartered audited accounts/ Certificate for estimated turnover of 2020-21.		



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8.	Experience:- The Bidder should have executed at least two projects of workmanship or providing consultancy in SCADA / IoTs or PLC based industrial automation in liquor/ Chemical/ Water/ Oil industry but first preference should be given to liquor industry.		
9.	Bid Fee/ Bid Processing Fee/ Bid Security declaration (Mention Details)		
10.	Duly Signed bid document		
11.	Annexure-B on Rs. 100 Non-judicial stamp		
12.	Experience of Firm (Annexure-F)		
13.	Team composition, roles and responsibilities (Annexure-G)		
14.	Format of CV (Annexure-H)		
15.	Authorisation Letter (Annexure-I)		
16.	Self Declaration – No blacklisting (Annexure-K)		

Please Note: All the Copies Submitted should be duly attested/Certified by a Gazetted Officer/Notary public / Oath Commissioner/Self Attested).



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Annexure -E

List of all distilleries, breweries and bottling plants of Rajasthan

S. No.	CATEGORY	PRIVATE/ RSGSM	Name of Unit	Address of Unit	District
1	DISTILLERY	RSGSM	RSGSM DISTILLERY,	KAMINPURA, TEH. SRIKARANPUR	Sri ganganagar
2	DISTILLERY	PRIVATE	Globus Spirits Ltd.	Shyampur, Behror	Alwar
3	DISTILLERY	PRIVATE	Pernod Ricard India Pvt. Ltd.	Karora, Behror	Alwar
4	DISTILLERY	PRIVATE	United Spirits Ltd.	201-202, M.I.A., Alwar	Alwar
5	DISTILLERY	PRIVATE	Starlight Bruchem Limited (Distillery Division)	Jantoda Road Village Sundani District Banswara (Raj.)	Banswara
6	DISTILLERY	PRIVATE	Shekhawati Heritage Herbal Pvt.	Khasra No. 485/327 Dhani Dega Gram Panchayat Ruplisar Tehsil Sardarashar	Churu
7	DISTILLERY	PRIVATE	Hindustan Spirits Ltd.	Paniyala, Kotputli	Jaipur
8	DISTILLERY	PRIVATE	ADS Agro Ind. Pvt. Ltd.	SP-67, SKS Industrial Complex, Ringus Distt- Sikar (Raj.) 332404	Sikar
9	DISTILLERY	PRIVATE	Agribiotech industries ltd.	SP-156,RIICO industrial Area ajitgarh,sikar-332701	Sikar
10	DISTILLERY	PRIVATE	United spritis ltd	Udaigar Road Udaipur Rajasthan	Udaipur
11	DISTILLERY	PRIVATE	Vintage Distillery	M.I.A. Alwar	Alwar

S. No.	CATEGORY	PRIVATE/ RSGSM	Name of Unit	Address of Unit	District
1	BREWERIES	PRIVATE	Anheuser Busch InBev India Ltd.	Village Neemrana	Alwar
2	BREWERIES	PRIVATE	United breweries Ltd.	Shahjahanpur	Alwar
3	BREWERIES	PRIVATE	United Breweries Ltd.	Chopanki	Alwar
4	BREWERIES	PRIVATE	Mahou India Pvt. Ltd.	Bhiwadi	Alwar
5	BREWERIES	PRIVATE	Winsome Brewries Ltd.	Village Sarekhurd	Alwar
6	BREWERIES	PRIVATE	Carlsberg India Pvt. Ltd	Plot# Sp1 to4 & b-5to 8, Agro Food Park, M.I.A(Extension),Alwar-301030	Alwar
7	BREWERIES	PRIVATE	Starlight Bruchem Limited (Distillery Division)	Jantoda Road Village Sundani District Banswara	Banswara
8	BREWERIES	PRIVATE	Devan Modern Brewries ltd.	Keshwana, Kotputli	Jaipur

S. No.	CATEGORY	PRIVATE/ RSGSM	Name of Unit	Address of Unit	District
1	BOTTLING	RSGSM	RSGSM Reduction Center	Dhahar Ke Balaji Station, Jhotwara Jaipur	Jaipur
2	BOTTLING	RSGSM	RSGSM Reduction Center & Premier Alcobev Pvt. Ltd.,	Purani Chungi Ramganj, Taragarh Road, Ramganj, Ajmer	Ajmer
3	BOTTLING	RSGSM	RSGSM Reduction Center	E-617 MIA Alwar	Alwar
4	BOTTLING	RSGSM	RSGSM Reduction Center	Char mouri chouraha baran	Baran



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5	BOTTLING	RSGSM	RSGSM Reduction Center	Plot No. 48, Old Industrial Area, behind Udhog Nagar Thana, Bharatpur	Bharatpur
6	BOTTLING	RSGSM	RSGSM Reduction Center	Near Police Line Beebanwa Road, Bundi	Bundi
7	BOTTLING	RSGSM	RSGSM Reduction Center	krshi Mandi ke piche RK Colony Bhilwara	Bhilwara
8	BOTTLING	RSGSM	RSGSM Reduction Center	S.P. 78 IGC Khara, Bikaner	Bikaner
9	BOTTLING	RSGSM	RSGSM Reduction Center	Jail Road, Dholpur	Dholpur
10	BOTTLING	RSGSM	RSGSM Reduction Center	SP5/6 RIICO Industrial Area	Hanumangarh
11	BOTTLING	RSGSM	RSGSM Reduction Center	G1-97 & 98, RIICO, Jhunjhunu	Jhunjhunu
12	BOTTLING	RSGSM	RSGSM Reduction Center	Mandore	Jodhpur
13	BOTTLING	RSGSM	RSGSM Reduction Center	SPL-1 Kuber RIICO ind. Area, Ranpur	Kota
14	BOTTLING	RSGSM	RSGSM Reduction Center	Near Railway Station, Rani	Pali
15	BOTTLING	RSGSM	RSGSM Reduction Center	Plot no. 3-4 Ranthmbhore road	Sawaimadhopur
16	BOTTLING	RSGSM	RSGSM Reduction Center	E.S RIICO Ind. Sirohi	Sirohi
17	BOTTLING	RSGSM	RSGSM Reduction Center	RIICO industrial area Sikar	Sikar
18	BOTTLING	RSGSM	RSGSM Reduction Center	Udaisagar Road RIICO Madri Udaipur	Udaipur
19	BOTTLING	PRIVATE	Ajenta Chemical India ltd	M.I.A., Alwar	Alwar
20	BOTTLING	PRIVATE	Alwar Malt & Agro Foods Mfg. Co. Ltd,	6th K.M. Stone, Village Menkheda, Jaipur Road	Alwar
21	BOTTLING	PRIVATE	Beam Global Spirits & Wine (I) Pvt. Ltd.	Karora, Behror	Alwar
22	BOTTLING	PRIVATE	Jagatjeet Industries Ltd.	Sotanala, Tehsil Behror	Alwar
23	BOTTLING	PRIVATE	Wild Barige Bottling Ltd.	E-16A & 17 sotnala Industrial Area, Tehsil Behror, Alwar	Alwar
24	BOTTLING	PRIVATE	Shreenath Hetitage Liquor Pvt. Ltd.	G-01/100, RIICO Industrial Area, Jhunjhunu	Jhunjhunu
25	BOTTLING	PRIVATE	Rajasthan Liquors Ltd.	Industrial Area, Kaladera, Chomu	Jaipur Rural
26	BOTTLING	PRIVATE	National Industrial Corporation Pvt. Ltd.	F-147-148-Udyog Vihar , Jaitpura	
27	BOTTLING	PRIVATE	Vijeta Beverages Pvt. Ltd.	RIICO Industrial Area, Bindayaka, Jaipur	Jaipur city
28	BOTTLING	PRIVATE	R.N. Products	F84 85 86 Industrial Area, Baranada, Jodhpur	Jodhpur
29	BOTTLING	PRIVATE	Radico Khaitan Limited	A-25,B-24, Shri Khatushyamji Industrial Complex, Reengus, District Sikar-332404	Sikar
30	BOTTLING	PRIVATE	H.H. Bottling Plant,	G-1, 330 RIICO, Sri Ganganagar	Sri ganganagar
31	BOTTLING	PRIVATE	Shree Mahamaya Liquor Ind. Ltd.,	Pratapnagar Industrial Area, Udaipur	Udaipur
32	BOTTLING	PRIVATE	Solkit distillery & Brewery Pvt. Ltd.	Mewar Industrial Area, Udaipur	Udaipur
33.	BOTTLING	PRIVATE	Rajwada Breweries And Bottling Ltd.	RIICO Industrial Area, Silora, Kishangarh, Distt. Ajmer	Ajmer



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Annexure -F

EXPERIENCE OF FIRM

1. Brief Description of the Firm:
2. Outline of experience on assignments:

S. No.	Name of assignment with work order no. and date	Name(s) of member(s) associated with the assignment	Client	Date of Commencement	Date of Completion	Scope of work in brief
1						
2						
3						
4						
5						

3. It is hereby certified that the above mentioned details are true and correct.
4. It is hereby certified that our company has actually carried out and completed the above mentioned work/as

Signature of Authorized Signatory

Full Name:

Date:

Note:-

Experience of the Bidders would be evaluated on the following basis:

1. Please attach documentary proof for claimed experience; the proofs could be namely, Copy of work Order/Letter of Award/Lol/Completion certificate/ Project Report /proof of payment/ any other relevant documents etc.
2. Please attach copy of documentary proof of satisfactory completion for assignments handled from their Clients.
3. Documentary proof in support of turnover shall be submitted by the Bidder in the form of Audited Annual Reports duly certified by Chartered Accountant



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Annexure -G

Team Composition, roles and responsibilities to be deployed

This section should prove particulars of the key experts and their roles in the execution of the assignment.

SNo	Name of Member	Designation of the key expert	Education Qualification	Length of Professional Experience
1				
2				
3				
4				
5				
6				
7				
8				
9				

Signature of Authorized

Signatory Full Name:

Date:



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Annexure -H

Format of curriculum vitae

1	Proposed Position	:			
2	Name of Staff	:			
3	Name of Firm	:			
4	Date of Birth	:		Nationality	
5	Years of Experience	:			
6	Key Qualifications	:			
7	Education	:			
8	Trainings	:			
9	Languages Known	:			
10	Presentations; Paper Submitted	:			
11	Countries of Work Experience	:			
12	Employment Record	:			
	From: Employer: Position Held:	:			
	From: Employer: Position Held:	:			
13	Awards & Achievements	:			



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13	Detailed Tasks Assigned	Work Undertaken which Best Illustrates Capabilities for Similar Projects
	Assigned task	<p>Name of assignment or project: <i>{Insert the name of the assignment}</i> (Refer to assignment or project shown under Firm's experience, if applicable)</p> <p>Year: Location: Client: Positions held: Main project features: Activities performed:</p> <p>Name of assignment or project: <i>{Insert the name of the assignment}</i> (Refer to assignment or project shown under Firm's experience, if applicable)</p> <p>Year: Location: Client: Positions held: Main project features: Activities performed:</p>
	Assigned task	<p>Name of assignment or project: <i>{Insert the name of the assignment}</i></p> <p>Year: Location: Client: Positions held: Main project features: Activities performed:</p>



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Annexure-I

AUTHORISATION LETTER

(ON THE LETTER HEAD OF THE ORGANIZATION/Firm)

I _____ certify that I am _____ of the Organization (name of organization/ firm), organized under the laws of _____ and that who signed the above Proposal is authorized to bind the organization by authority of its governing body.

Signature:

Full Name:

Address:

(Seal)



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Annexure-J

(on rupees 100 non-judicial stamp duly notarized)

Form of Bid-Securing Declaration

Date :
Bid No. :
Alternative No. :

To :

We, the undersigned, declare that:

We understand that, according to your conditions, bids must be supported by a Bid-Securing Declaration.

We accept that we are required to pay the bid security amount specified in the Term and Condition of Bid, in the following cases, namely :-

- (a) when we withdraw or modify our bid after opening of bids;
- (b) when we do not execute the agreement, if any, after placement of supply/work order within the specified period;
- (c) when we fail to commence the supply of the goods or service or execute work as per supply/work order within the time specified;
- (d) when we do not deposit the performance security within specified period after the supply/work order is placed;and
- (e) if we breach any provision of code of integrity prescribed for bidding specified in the Act and Chapter VI of these rules.

In addition to above, the State Government shall debar us from participating in any procurement process undertaken for a period not exceeding three years in case where the entire bid security or any part thereof is required to be forfeited by procuring entity.

We understand this Bid Securing Declaration shall expire if :-

- (i) we are not the successful Bidder;
- (ii) the execution of agreement for procurement and performance security is furnished by us in case we are successful bidder;
- (iii) thirty days after the expiration of our Bid.
- (iv) the cancellation of the procurement process; or
- (v) the withdrawal of bid prior to the deadline for presenting bids, unless the bidding documents stipulate that no such withdrawal is permitted.

Signed :-----

Name :-----

In the capacity of :-----

Duly authorized to sign the bid for and on behalf of :

Dated on day of

Corporate Seal -----

[Note: In case of a Joint Venture, the Bid Securing Declaration must be signed in name of all partners of the Joint Venture that is submitting the bid.]



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Annexure -K

SELF-DECLARATION – NO BLACKLISTING

(ON THE LETTER HEAD OF THE ORGANIZATION/Firm)

To,

{Tendering Authority},

In response to the Tender/ NIB Ref. No. _____ dated _____ for {Project Title}, as an Owner/ Partner/ Director of _____, I/ We hereby declare that presently our Company/ firm _____, at the time of bidding, is having unblemished record and is not declared ineligible for corrupt & fraudulent practices either indefinitely or for a particular period of time by any State/ Central government/ PSU/ UT.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken, my/ our security may be forfeited in full and our bid, to the extent accepted, may be cancelled.

Thanking you,

Name of the Bidder: -
Authorized Signatory: -
Seal of the Firm: -
Date:
Place:



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Annexure -L

BIDDER'S QUERIES FOR PRE BID MEETING

To,
General Manager,
Rajasthan State Ganganagar Sugar Mills Ltd.,
4th floor, Nehru sahkar bhawan, 22-Godam, Jaipur,
Rajasthan, 302006.

Subject:-

SNo	Reference of bidding document				Bidder's Query
	Sec. No.	Page No.	Clause No.	Subject	
1					
2					
3					
4					
5					
6					
7					
8					
9					

Note:- The Pre-Bid Queries may be sent by e-mail (itcell.rsgsm@rajasthan.gov.in) before or on due date of Pre-Bid meeting.

Signature of Bidder.....

Name of Bidder.....

Signature of Authorized

Signatory Full Name:

Date: