



RAJASTHAN STATE GANGANAGAR SUGAR MILLS LIMITED

Regd .Office :4th Floor, Nehru Sahkar Bhawan, Bhawani Singh Road, Jaipur-06.

Tel: 0141-2740841, Web: www.rajexcise.gov.in

CIN:U15421RJ1945SGC000285

Notice Inviting e-Bid

FOR

Consultancy Services For Preparation Of Detailed Project Report For Out Sourcing Operation of Integrated Sugar Complex (Sugar Factory And Distillery) On Long Term Basis Incorporating Most Financial Viable Model(S) For Profitable Operation

On

Quality Cum Cost Based Selection (QCBS)

Two Part Online Bid
(Single Stage)

Part I

TECHNICAL BID

(To be submitted Duly Filled And Signed Along With The Bid)

NIB. NO. RSGSM/QCBS/2019-20/ SUGAR/1

Dated 11.06.2019

Pre-Bid Meeting	:	On 17.06.2019 At 11.00 AM
Bid Submission Start Date	:	From 18.06.2019 At 03.00 PM
Last Date/ Time Of Download Of Bid Form	:	Till 24.06.2019 Up To 6.00 PM
Last Date/ Time Of Upload Of The Bid	:	Till 24.06.2019 Up To 6.00 PM
Date And Time Of Opening Of The Bid	:	On 25.06.2019 At 12.30 PM
Date And Time Of Opening Of The Financial Bid	:	To Be Intimated Through Eproc Automated Messaging System
Price Of Bid Document	:	Rs. 1180/- Including GST
Price Of E- Bidding Process Fee	:	Rs. 1000/-

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NIB. NO. RSGSM/QCBS/2019-20/ SUGAR/1

Dated 11.06.2019

NOTICE INVITING BIDS

RSGSM invites E-bid from eligible bidders for **Consultancy Services For Preparation Of Detailed Project Report For Out Sourcing Operation of Integrated Sugar Complex (Sugar Factory And Distillery) On Long Term Basis Incorporating Most Financial Viable Model(S) For Profitable Operation** as per the details given in the bid document and as per the schedule given below:-

1.	Name of the Department	Rajasthan State Ganganagar Sugar Mills Ltd.,
2.	Procedure for obtaining and submission of bid documents	Bidder form is to be downloaded from the web site eproc.rajasthan.gov.in Bid shall be accepted only online (e-procurement).
3.	Price of bid document	Rs. 1180/- DD (Demand Draft from any scheduled bank in favour of RSGSM payable at jaipur)
4.	Processing Fee for e-procurement charges	Rs. 1000/- DD (Demand Draft from any scheduled bank in favour of M.D.,RISL, jaipur)
5.	Bid-Security	Rs 14,000/- (fourteen thousand) DD from any scheduled Bank
6.	Last date for downloading of the bid document	24.06.2019 up to 6.00 PM
7.	Pre bid meeting date	17.06.2019 at 11.00 AM
8.	Pre bid venue	RSGSM Jaipur
9.	Last date & time of submission of bids	24.06.2019 by 6.00 PM
10.	Opening of Technical bid	25.06.2019 at 12.30 PM.
11.	Opening of Financial Bid	To be intimated separately.
12.	Validity of bid (from the date of opening of Technical Bid)	90 Days

Bid form must be downloaded from the website www.eproc.rajasthan.gov.in Bid shall be accepted only online (e-procurement). D. D. for E-bidding process fee (Rs. 1000/- for each bid in favour of M.D.,RISL Jaipur). Bid form fee for the bid Rs. 1180/- & Bid-Security drawn in favour of RSGSM Ltd., JAIPUR must be deposited in the office of RSGSM Ltd., before Submission time of Bid. Bid without Bid-Security shall not be accepted. The Technical Bid & Financial Bid shall be uploaded separately by the bidder. Financial Bid of Bidder who qualifies in technical bid would only be downloaded/opened later on, the date to be intimated by RSGSM. Management reserves the right to reject any/all bid/s without assigning any reason thereof.

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NIB. NO. RSGSM/QCBS/2019-20/ SUGAR/1

Dated 11.06.2019

Online Bids are invited up to 24.06.2019 by 6.00 PM from eligible Bidders for **Consultancy Services For Preparation Of Detailed Project Report For Out Sourcing Operation of Integrated Sugar Complex (Sugar Factory And Distillery) On Long Term Basis Incorporating Most Financial Viable Model(S) For Profitable Operation.** Details may be seen in the Bidding Document at our official website www.rajexcise.gov.in or the website of State Public Procurement Portal <http://sppp.rajasthan.gov.in> The bid documents must be uploaded on website www.eproc.rajasthan.gov.in only. Bid form fee is Rs. 1180/-.

Note :- Any clarification/ amendment/ corrigendum after publication of the NIB shall be uploaded on the e-procurement website i.e. (www.eproc.rajasthan.gov.in) only.

General Manager

Instructions for submission of online Bid & documents

1. Scanned copies of bid form and other relevant documents signed & Sealed by Bidder should be submitted online only.
2. If required by the Bidder, training for online bidding may be given by DOIT, Yojna Bhawan. Bidder may contact: E-Procurement cell, 1st Floor, Yojna Bhawan, Jaipur.
Help Desk Phone- 0141-4022688
Email- eproc@rajasthan.gov.in
Website- www.eproc.rajasthan.gov.in
3. Bids are to be submitted online only. Hence, rates offered in hard copy would not be accepted.
4. Please read carefully the steps of submitting Bid online.
5. Please call on 0141-4022688/E-procurement cell/RSGSM Office (IT cell) 0141-2740475, for any assistance.

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NIB. NO. RSGSM/QCBS/2019-20/ SUGAR/1

Dated 11.06.2019

1. The Bidders are required to deposit the following amount in the manner prescribed below against each item in the office of RSGSM, Sriganganagar.:-

S. No.	Details of Fee/ Bid-Security	Amount	Mode of Payment	Payable in Favour of
1	Bid Form Fee	1180/-	Demand Draft from any scheduled bank.	RSGSM, Ltd. Jaipur
2	Bid-Security (2% of estimated cost)	14,000/-	through DD.	RSGSM, Ltd. Jaipur
3	E-Bidding Process Fee	1000/-	Demand Draft from any scheduled bank.	Managing Director, RISL, Jaipur

The DD of the above stated amounts are to be deposited by the Bidders mandatorily in the office of RSGSM, up to 24.06.2019 by 6.00 PM positively.

- 2- After the issuance/ Uploading of NIB, any amendments/ corrigendum/ addenda shall be issued/ uploaded only on the E-procurement website i.e. www.eproc.rajasthan.gov.in of the State Government. No request for intimation of such amendments/ clarifications/ corrigendum/ addenda by E-mail/ letters shall be considered.

3- Instructions to Bidder for E-Biding Process:-

- I. The probable Bidders intending to participate in this bid are required to get themselves registered on the website www.eproc.rajasthan.gov.in. Digital Signature Certificate (DSC) Type-II is required under Information Technology Act-2000. The Digital Signature, which will be used for signing the online bids, can be obtained by the Bidders from the agencies authorized by Controller of Certifying Authorities (CCA). The Bidders already having valid Digital Signature Certificates are not required to obtain fresh DSC.
- II The bids shall be submitted online in the format on the above mentioned website with digital signature.
- III The Bidders must ensure that scanned copy of all the documents essential to be enclosed have been attached with the bid form to be submitted online. All the attachments should be in PDF format.
- IV RSGSM shall not be responsible in any manner for any delay/ failure on the part of Bidder in online submission of the bids within stipulated date and time.
- V All the columns of the lists/ formats / attachments must be filled completely, clearly and in readable form and submitted online.
- VI RSGSM shall not be responsible for any failure of bidder in online submission of the bids which may occur due to improper understanding/ compliance of the instructions for online submission.

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IMPORTANT POINTS FOR BIDDERS

SUBJECT: Bid for Consultancy Services For Preparation Of Detailed Project Report For Out Sourcing Operation of Integrated Sugar Complex (Sugar Factory And Distillery) On Long Term Basis Incorporating Most Financial Viable Model(S) For Profitable Operation.

Rajasthan State Ganganagar Sugar Mills Ltd. is a reputed profit generating Organization functioning under the direct control of Finance Department of the Govt. of Rajasthan, presently engaged in the business of Production & sale of Sugar, as distillers, manufacturers and dealers in rectified spirit, country liquor and Royal Hethitage Liquor, has established an Integrated Sugar Complex at Kaminipura about 30 KM. away from Sriganganagar City, in Tehsil, Srikananpur, Distt-Sriganganagar (On Srikananpur-Sriganganagar Road).

Rajasthan State Ganganagar Sugar Mills Ltd. Jaipur, desires to engage Bidders for **Consultancy Services For Preparation Of Detailed Project Report For Out Sourcing Operation of Integrated Sugar Complex (Sugar Factory And Distillery) On Long Term Basis Incorporating Most Financial Viable Model(S) For Profitable Operation** and invites E-Bids .

1. Objective: -

- 1.1. The objective of this exercise is preparation of Detailed project report for out sourcing operation of integrated sugar complex (sugar factory and distillery) on long term basis.
- 1.2. Further, to incorporate or suggest most financial viable model(s) for profitable operation.

2. Eligibility criteria for the Bidder

- 2.1. The Bidder should be registered with the competent authorities so as to meet statutory requirements of GST, registration no. PF, Works Contract Registration under section 7 and 11 of Contract Labour Act 1970, PAN.
- 2.2. The average annual turnover of the Bidder should be at least 1.0 Crore for the subject matter of procurement services during last three years for which bidder should either enclosed a certificate issued by Chartered Accountants or should have enclosed final accounts for last three years.
- 2.3. The Bidder should have successfully completed at least three assignments of same nature as referred in scope of work during last 3 years, preferably for sugar/distillery or any other production/manufacturing units.

3. Earnest Money Deposit(Bid-Security):-

- i) Bid-Security Rs 14000/- is to be furnished on estimated cost of work of Rs 7.0 lacs @2% of estimated value through DD from any scheduled bank.

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- ii) Bid without Bid-Security, Bid Fee of Rs. 1180/- and processing fee of Rs.1000/- shall not be accepted.
4. Last Date & time of downloading of Bid : 24.06.2019 by 6.00 PM
 5. Bid documents can be obtained by way of download only from the official website www.eproc.rajasthan.gov.in (Rajasthan states e-procurement portal).
 6. Date, time & venue of Pre-Bid Meeting 17.06.2019 at 11.00 AM
 7. Last date & time for submission (online uploading) of Bid : 24.06.2019 by 6.00 PM
 8. (A) Bid along with all the documents to be uploaded online only on the website: www.eproc.rajasthan.gov.in
(B) Bid to be addressed to: General Manager , Rajasthan State Ganganagar Sugar mills ltd Jaipur.
 9. The Bid must be valid for ninety days (90) from the date of opening of Technical Bids.
 10. Bid through Email / Fax / Telegram/Postal/ Personal Delivery will not be accepted. RSGSM, assumes no responsibility for any failure in uploading the bid online by the Bidder.
 11. This Notice of Bid is an integral part of the enclosed bid document.
 12. Bidders are advised to quote strictly as per the terms and conditions of the bid documents and should not make any deviations / exceptions. Technical Bids shall be opened on 25.06.2019 at 12.30 PM in presence of the Bidder or their authorized representatives who wish to be present, at the Rajasthan State Ganganagar Sugar mills ltd., Head Office, Jaipur.

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INSTRUCTIONS TO BIDDERS

1. SUBMISSION OF BIDS

1.1 Each Bidder shall submit its bids by uploading online on the website www.eproc.rajasthan.gov.in Bidders for **Consultancy Services For Preparation Of Detailed Project Report For Out Sourcing Operation of Integrated Sugar Complex (Sugar Factory And Distillery) On Long Term Basis Incorporating Most Financial Viable Model(S) For Profitable Operation.**

1.2 The Bidder must submit (upload online) their Bids in three Documents separately as mentioned in Clause 1.1 above as detailed below.

DOC – I : TECHNICAL BID

DOC – II : FINANCIAL BID

DOC – III : Bid-Security, DD for e –Bid processing fee and bid form fee (This document will be part of DOC-I)

1.2.1 DOC – I : TECHNICAL BID

To contain the following:

Complete set of Bid document duly signed and stamped

Note: Under no circumstances, should Bidder enter any price in Technical Bid. Financial Bid (Price offer) shall be uploaded through softcopy provided in the e-procurement website. Price offer should not be revealed in any hardcopy document throughout this bidding process.

The above documents shall form one set of the DOC–I Bids. In addition to online submission the Bidder shall also submit two sets of hard copies of DOC– I Bids, i.e. original and duplicate sets to RSGSM, jaipur before last date and time of online submission. Both the sets shall be sealed and marked ‘Original DOC– I Bids’ and ‘Duplicate of DOC– I Bids’ on the respective covers and both together sealed in a cover super scribed as:

DOC – I : TECHNICAL BID (Original and Duplicate)
including of credentials in Performa as under

DUE FOR SUBMISSION ON : **24.06.2019 by 6.00 PM**

FOR : **Consultancy Services For Preparation Of Detailed Project Report For Out Sourcing Operation of Integrated Sugar Complex (Sugar Factory And Distillery) On Long Term Basis Incorporating Most Financial Viable Model(S) For Profitable Operation**

A. General information:

1. Name of the firm :
2. Nature of the firm:
3. Year of establishment :

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4. Company Registration No.:
5. Registered Address:
6. Correspondence Address :
With Tel. & Fax No. & E-mail
7. Address of Branches if any :
8. Name & address of Directors & Key persons, in case of Limited Company

Name & Address of partners, in case of partnership firm along with Deed and MOU. Telephone, Fax & E-mail for correspondence.

9. Name, Address, Telephone, Fax & E-mail for correspondence. of proprietor,
In case of sole proprietary firm:
10. Permanent Account Number:
11. Registration No. of PF.
12. RST, GST Registration Certificate (Valid as on Bid Date)
13. Excise Registration No.: (if required)
14. Works Contract Registration under section 7 and 11 of Contract Labour Act 1970
15. A copy of Latest Income Tax Return:
16. Name of banker Telephone, Fax & E-mail with full address:
17. Type of account and account No.:
Whether the firm has any suits/claims pending with tax authorities: (attach details)
18. Information regarding proof of eligibility in the format of check-list is attached as Annexure E.
19.
 - i. The key professional staff proposed against required should be of permanent nature.
 - ii. Proposed professional staff must have adequate experience for the assignment.
 - iii. Curriculum vitae (CV) of at least one personnel should be submitted for each position of team composition.
 - iv. Work plan or presentation through PPT shall have to be given for description of the methodology (work plan) through which the firm intends to execute the services including the position and the task that would be assigned to each staff team member, if asked for.
 - v. Submission of bar chart diagram showing the time proposed for each key professional staff required for carrying out the assignment

20. Technical criteria: -

The Bidder shall be rated on the following parameters having total 50 marks as distributed here under against which **minimum technical qualifying score will be 30 marks: -**

S.N.	Criteria	Marks (max.)
1	The bidder should have an experience of continuous engagement in areas covered under the scope of work for 3 years and more. (3 years- 5 marks, 4 years- 10 marks, 5 years- 15 marks, 6 years or more - 20)	20
2	The Bidder should be registered with the concerned authorities for meeting out statutory requirements of having GST, registration no. of PF, Works Contract Registration under section 7 and/or 11 of Contract Labour Act 1970 and PAN	05

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3	The average annual turnover of the Bidder should be at least 1.0 Crore for the subject matter of procurement services during last three years for which bidder should either enclosed a certificate issued by Chartered Accountants or should have enclosed final accounts for last three years	05
4	Team composition - personnel should be on the roll of bidder	20
a	Financial personnel having qualification of CA/ICWA/MBA (Finance) and at least 10 years experience of working in some reputed /premier institution/ organization in financial reforms. (10 years- 2 marks, more than 10 years – 4 marks)	04
b	Personnel having qualification of Degree in Science with diploma in Industrial Fermentation and Alcohol Technology from NSI or VSI / B. Tech. Or/and M. Tech. in mechanical / Master degree in production at least 10 years experience of project implementation of any production/ manufacturing unit preferably sugar / distillery plant. (10 years- 5 marks, more than 10 years – 9 marks)	09
c	Person having qualification of MBA (Marketing / Finance) with at least 10 year experience with strong capability of attracting investments in manufacturing /production sector. (10 years- 2 marks, more than 10 years – 4 marks)	04
d	Qualification and experience of proposed other supporting team members not less than 3 no's having qualification of Graduation in Science/Commerce with 2 years experience in Business Industry	03
	Total	50

1.2.2

DOC – II: FINANCIAL BID

To contain the following:

‘Financial Bid Performa (Financial bid should be submitted in separate envelop in the format available with this bid document. In no case the financial offer/ rates should be revealed/ filled in any of the technical bid document.)

DOC – III (This document will be part of DOC-I) : Bid-Security (DD for Bid-Security and DD for bid form fee to be submitted on **24.06.2019 by 6.00 PM or before** in the RSGSM, Head Office, Jaipur.)

2.0 OPENING OF BIDS

2.1 The ‘Technical bids’ (DOC – I) and Bid-Security (DOC – III) shall be opened on dated **25.06.2019 at 12.30 PM** in presence of Bidder or their authorized representatives who wish to be present at the time of opening.

2.2. **Evaluation of technical proposals:** - evaluation of proposals shall be carried out on the basis of their responsiveness to the scope of work, applying the evaluation criteria and points system specified in technical criteria. Each responsive proposals will be given a technical score. A proposal to be considered unsuitable shall be rejected at this stage if it does not respond to important aspects of the scope of work or if it fails to achieve the minimum technical score indicated in the technical criteria as may be determined by the evaluation committee of RSGSM.

2.3 Financial bids of those Bidder who qualify on the basis of detailed evaluation of technical bids will be opened later on a date to be specified. The date and time of such

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opening shall be intimated to Bidder and the Bidder or their one authorized representative shall be allowed to attend.

2.4 **Selection Method:-** The selection shall be based on quality and cost based selection method.

1) The technical proposal shall be evaluated as per clause 2.2. each responsive proposal will be given a technical score (St).

2) The proposal with the lowest cost (Fm) shall be given financial score (Sf) of 100 points. The financial score of the other proposal shall be computed as follows:-

$$Sf= 100 \times Fm/F.$$

Where F= total amount of financial proposal of bidder concerned.

3) Combined quality and cost evaluation: - The total score shall be obtained by weighting the combined quality / technical and cost scores and adding them, as follows:-

$$S=St \times Tw + Sf \times Fw$$

where S= total score

St= combined technical score

Sf= combined financial score

Tw= weight assigned to technical score i.e. 0.6

Fw= weight assigned to financial score i.e. 0.4

for example, if the combined technical score is 40 , financial score is 90 , then the total score (S) works out to

$$S= 40 \times 0.6 + 90 \times 0.4 = 60$$

The work shall be awarded to the bidder having highest score.

In the event two or more proposals have the same scores in the final ranking, the proposal with higher technical score shall be ranked first.

3.0 AMOUNTS TO BE IN FIGURES AND WORDS

3.1 The Bidder shall quote his price in both in figures as well as in words in English. The amounts of Bid offered by the Bidder shall be in the 'Financial Bid Preformed' of the Bid document and duly signed by the Bidder.

4.0 CORRECTIONS AND ALTERATIONS

4.1 All scanned copies of entries in the Bids shall either be typed or be in ink, erasures and over-writing are not permitted and may render such Bids liable to summary rejection. All corrections and alterations shall be duly attested by the Bidder with date and seal.

5.0 ALL PAGES TO BE INITIALLED

All pages of the Bid document shall be initialed with seal at the lower right hand corner or signed with seal wherever required in the Bid documents by the Bidder or by a person holding power of attorney (copy to be enclosed with DOC – I of Bid) authorizing him to sign on behalf of the Bidder before submission of Bids. All signatures in Bids documents shall be dated as well.

6.0 ADDENDA/CORRIGENDUM

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- 6.1 RSGSM may issue Addenda/corrigendum to the Bid documents prior to the date of submission of the Bid to clarify documents or to reflect modifications in the design or contract terms. All such addendum/corrigendum issued shall form part of Bid document and the RSGSM may, at its discretion, extend the deadline for the submission of bids for reasonable time to take the amendment/s into account in preparing the bids.
- 7.0 BID PRICE TO BE ALL INCLUSIVE
- 7.1 Every bidder shall quote the rates for all the three parts / activities as per scope of work as specified in financial bid form or otherwise bid shall be rejected with forfeiture of security deposit.
- 7.2 The Bid price quoted shall be inclusive of all costs including insurance, taxes, duties etc. and any claim whatsoever for enhancement of Bid price quoted on any account shall not be entertained. However, the Taxes as have formed part of the Bid shall be paid on actual production of proof of payment thereof. **Any increase/ decrease in rate of tax after the due date of submission of bid, shall be given effect to.**
- 7.3 The price should be firm and there shall be no increase/escalation of total contract price till completion of the **agreement.**
- 8.0 INFORMATION
- 8.1 The information given in the Bid documents and the plans and drawings forming part thereof is merely intended as general information without any undertaking on the part of the RSGSM as to their accuracy and without obligation relative thereto upon the RSGSM. before submitting bids, the bidder are advised to inspect the sugar and distillery plant situated at chak 23 f sriganganagar at its own and the environments and be well acquainted with the actual working and other prevalent conditions, facilities available, rules and regulations of Central and State Government Acts governing the operation of the distillery plant. No claim will be entertained later on the grounds of lack of knowledge.
9. ENCLOSURES
- 9.1 The enclosures to be attached along with DOC- I of the Bid shall include the following besides other such enclosures which may have been specified elsewhere in the Bid documents:
- 9.2 Valid PAN, TIN, Excise registration No., Service Tax Registration No., GST Registration No. Certificates in true copies / photocopies duly attested by a competent authority.
- 9.3 Power of Attorney or Authority letter of the person who has signed the Bids.
- 9.4 Any other documents required in terms of this notice.
- 10.0 GENERAL

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- 10.1 The Bids shall be filled complete in all respects and shall be together with requisite information in the manner detailed above. Any Bids incomplete in any respect and violating any of the instructions shall be liable to be rejected. If the space in the Bids or any schedule or Performa is insufficient, pages may be separately added and numbered.
- 10.2. Financial Bid Evaluation criteria: The financial evaluation/ comparison shall be based on the sum of the total price quoted Including all costs and all taxes, duties, insurance, etc. applicable to the bidder as per law of the Central/ State Government/ local authorities, which will be the price for comparison and placement of orders. However, the Taxes will be paid on production of documentary proof of payment to the Government/ Authority.
- 10.4 The acceptance of Bids will rest with the RSGSM and it is not binding on the RSGSM to accept the lowest Bids or any of the Bids. The RSGSM reserves the rights to reject any or all the Bids without assigning any reason thereof.
- 10.5 Conditional Bids and Bids which are incomplete and otherwise considered defective and not in accordance with the Bid conditions, etc are liable to be rejected.
- 10.6 If the Bidder deliberately gives wrong information in his Bids, the RSGSM reserves the right to reject such Bids at any stage or to cancel the contract, if awarded and forfeit Bid security .
- 10.7 Canvassing in any form in connection with the Bids is strictly prohibited and the Bids submitted by the Bidder who resort to canvassing are liable for rejection.
- 10.8 The Bids submitted by a Bidder shall become property of the RSGSM who shall have no obligation to return the same to the Bidder.
- 10.9 The RSGSM shall not be liable for any expenses incurred by the Bidder in the preparation and submission of the Bids irrespective of whether the Bids is accepted or not.
- 10.10 Other facilities, if any, provided by the RSGSM to the Bidder beyond the provisions of Agreement, charges of such facilities shall be recovered from the Bidder.

The Bidder shall have to carefully study and understand the conditions, etc. If there is any doubt about the meaning of any terms, conditions then it should refer to the G.M., RSGSM Jaipur and get clarification. The decision of the RSGSM regarding interpretation of the conditions shall be final and binding on the Bidders.

- 10.11 Bidders are hereby explicitly warned that the Individuals signing the Bid must specify as follows:-
 - a. Whether signing as sole proprietor of the firm.
 - b. Whether signing as registered active partner of the firm.
 - c. Whether signing for the firm as an authorized signatory.
 - d. Incase of companies and registered firms whether signing as secretary, manager, Partner, Director, etc. will submit an authorization from the company to do this. A

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copy of any document under which such authority is given should be forwarded with the bid, if a copy has not already been sent to the RSGSM already.

- 10.12 Conditional bids will not be accepted. If a Bidder imposes conditions in addition to or in conflict with the conditions mentioned herein, his Bid may be rejected.
- 10.13 No counter condition shall be accepted.
- 10.14 The Bidder shall not Assign or Sublet his contract .
- 10.15 The Bidder should Sign the Bid Form at the end of each page as token of his acceptance of all the terms and conditions of the Bid.
- 10.16 Bids shall be submitted online only.
- 10.17 When the Bid Security in full or in part is proposed to be forfeited, a notice will be given to the Bidder to explain within 15 days as to why the Bid Security should not be forfeited for failure to complete the work done .
- 10.18 In the event of any breach of conditions of the contract at any time on the part of the Bidder, the contract may be terminated summarily by the Director Incharge with such conditions as may be deemed fit.
- 10.19 The mode of payment shall be according to special conditions of contract mentioned herein.
- 10.20 Remittance charges on payment made to firms through cheques/RTGS etc. will be borne by the successful Bidder/contractor.
- 10.21 All legal proceedings, arising out of this contract shall be subject to the jurisdiction of the courts situated at Jaipur only.
- 10.22 Direct or indirect canvassing on the part of Bidders or their representatives will disqualify them.
- 10.23 In case of any dispute arising out of any matter related to the bid/contract/LOI/ agreement, the matter will be referred to Sole Arbitrator appointed by Director Incharge, RSGSM whose decision shall be final and binding on both the parties. The place of arbitration shall be Jaipur. The fees and other expenses of the arbitrator shall be borne by both parties equally.
- 10.24
- i) The RSGSM reserves the right to accept any bid not necessarily the lowest, reject any bid without assigning any reasons.
 - (ii) If the Bidder resiles from his offer or offers new terms after opening of the bid, his Bid-Security is liable to be forfeited.
 - (iii) The submission of more than one bid and under different names is prohibited.

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- (iv) Any relationship or business connection that may exist between the Bidder and any official of the Rajasthan State Ganganagar Sugar Mills Ltd., should be declared. If this information is found to have been suppressed, then Contract, if any, entered into may be cancelled forthwith without notice and compensation and any amount which may have been deposited shall be forfeited.

11 CLARIFICATION OF BID DOCUMENTS

- 11.1 Prospective Bidders requiring any further information or clarification on the bid documents may notify in writing at the E-mail address gmh.rsgsm@rajasthan.gov.in
- 11.2 A pre-bid meeting of all prospective Bidders will be held at the address, date & time indicated in 'Notice Inviting Bid' to clarify and answer queries of the Bidders.
- 11.3 The RSGSM response (including an explanation of the queries) will be sent in writing or through email to all prospective Bidder's & will also be uploaded on RSGSM website www.rajexcise.gov.in

12.0 AMENDMENT OF BID DOCUMENTS

- 12.1 At any time prior to the deadline for submission of bids, the RSGSM may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the bid documents by amendment/ corrigendum/addenda.
- 12.2 The amendment, which shall be part of the Bid Document, will be notified only online on the E-procurement portal i.e. www.eproc.rajasthan.gov.in.
- 12.3 In order to afford prospective Bidder reasonable time to take the amendment/s into account in preparing their bids, the procuring entity (RSGSM) may, at its discretion, extend the deadline for the submission of bids.

13.0 LANGUAGE OF BID

- 13.1 The bid prepared by the Bidder, and all correspondence and documents relating to the bid exchanged by the Bidder and/or the RSGSM, shall be written in the English language.

14.0 BID CURRENCIES

- 14.1 Prices shall be quoted in Indian Rupee only.

15.0 BID SECURITY

- 15.1 The Bidders shall furnish, as part of their Bid, a Bid security of an amount mentioned as under:

Bid-Security to be furnished @ 2% of the total estimated value **Consultancy Services For Preparation Of Detailed Project Report For Out Sourcing Operation of Integrated Sugar Complex (Sugar Factory And Distillery) On Long Term Basis Incorporating Most**

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Financial Viable Model(S) For Profitable Operation.

15.2 Successful Bidder shall have to deposit Performance Security of an amount equal to 5% of total contract price including taxes, duties as quoted. The amount deposited against Bid security will be adjusted in this account. The Security is to be deposited by way of DD /B.G. from scheduled bank in favour of The Rajasthan State Ganganagar Sugar Mills Ltd., within 15 days from the date of issue of LOI. The LOI issued to the successful Bidder shall form the part of the agreement. Non submission of performance security shall lead to cancellation of the BID and forfeiture of EMD/BID Security.

The performance Security will be refunded after successful and satisfactory execution of the contract.. If the Bidder fails to deposit the required security amount within the period specified, such failure will be treated as breach of the terms & conditions of the bid and will result in the forfeiture of the Bid security of the bid at the discretions of the Director In charge for reasons to be recorded.

15.3 Any Bid submitted without Bid security in accordance with clause 15.1 above will be rejected by the procuring entity (RSGSM).

15.4 Bid security of unsuccessful Bidders will be discharged or returned promptly upon signing of the agreement with the successful Bidder, but in any event not later than hundred twenty (90) days after the expiry of period of bid validity prescribed by the procuring entity (RSGSM).

16.0 PERIOD OF VALIDITY OF BIDS

16.1 Bids shall remain valid for a period of ninety (90) days from the date of opening of Technical Bids.

16.2 Notwithstanding clause 16.1 above, the RSGSM may solicit Bidder's consent to an extension of the period of bid validity. The request and the responses there to shall be made in writing (or by email). However Bidder can refuse the request to extend the period of validity without forfeiting his bid security. A Bidder agreeing to the request to extend the validity period however will not be permitted to modify his bid.

17.0 Letter Of Intent (LOI)

17.1 The RSGSM will notify the successful Bidder in writing by letter, or by email the acceptance of the bid(LOI).

17.2 The Letter Of Intent (LOI)/acceptance of bid will constitute the formation of a contract, until the contract/agreement has been effected pursuant to clause 18.

18.0 SIGNING OF CONTRACT/AGREEMENT

18.1 At the time of issue of LOI, the RSGSM will send the successful Bidder the 'Form of Contract' provided in the Bid document, containing all clauses of Terms and Conditions between the parties.

18.2 Unless extended within fifteen (15) days of acceptance of LOI, the successful Bidder shall sign with date and seal the Contract/agreement jointly with the RSGSM and return it to the RSGSM or if deemed proper the procuring entity (RSGSM) may call

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the successful Bidder to sign the agreement at Procuring entity (RSGSM) Office at Jaipur. The signing of agreement shall take place only after submission of the required document not submitted with the bid. On behalf of the successful Bidder the agreement shall be signed only by the authorized signatory in whose favour the valid authority has been issued (copy need to be attached).

18.3 The 'Agreement' between the RSGSM and successful Bidder shall be effective from the date of signing it by the successful Bidder and RSGSM.

19. SCOPE OF WORK:

19.1 Preparation Of Detailed Project Report For Out Sourcing Operation of Integrated Sugar Complex (Sugar Factory And Distillery) On Long Term Basis Incorporating Most Financial Viable Model(S) For Profitable Operation.

19.2 To provide a list of prospective / intending bidders interested in participating in the bid for outsourcing of sugar complex.

19.3 To submit RFP for open bidding for outsourcing of sugar complex.

19.4 To scrutinize/ evaluate the technical bids on technical parameters.

19.5 Timeline to complete the assignment as per above scope of work :-

1) Successful bidder shall have to prepare and submit the Detail Project Report within 60 days from LOI.

2) Successful bidder shall have to prepare and submit the RFP (if asked) within 30 days from intimation of the same.

20. Support of RSGSM

20.1 Any information that is necessary required for understanding the process operation.

20.2 Relevant personnel for meeting and discussion, subject to due notice , provide timely feedback on deliverables.

20.3 Any other data, services, facilities etc as mutually agreed.

23.0 Payment terms

23.1 The firm will submit the invoice for payment after completing the stage wise work as specified in scope of work read with financials quoted by the bidder.

23.2 All taxes as applicable will be deducted at source.

23.3 No advance payment at any stage or segment of work of scope shall be made.

24.0 The Law relating to procurement "The Rajasthan Transparency in Public Procurement Act, 2012" {hereinafter called the Act} and the "Rajasthan Public Procurement Rules, 2013" {hereinafter called the Rules} under the said Act have come into force which are available on the website of state public Procurement Portal <http://sppp.rajasthan.gov.in>. Therefore, the Bidders are advised to acquaint themselves with the provisions of the Act and the Rules before participating in the Bidding process. If there is any discrepancy between the provisions of the Act and the Rules and this Bidding Document, the provisions of the Act and the Rules shall prevail.

24.1 Bidder shall comply with direction for public procurement given by Finance Department Rajasthan.

25. Appellate Authorities :-

25.1 First Appellate Authority - Joint Secretary Finance (Excise)

25.2 Second Appellate Authority - Any Two Directors Appointed By Board

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Annexure A : Compliance with the Code of Integrity and No Conflict of Interest

Any person participating in a procurement process shall -

- (a) not offer any bribe, reward or gift or any material benefit either directly or indirectly in exchange for an unfair advantage in procurement process or to otherwise influence the procurement process;
- (b) not misrepresent or omit that misleads or attempts to mislead so as to obtain a financial or other benefit or avoid an obligation;
- (c) not indulge in any collusion, Bid rigging or anti-competitive behavior to impair the transparency, fairness and progress of the procurement process;
- (d) not misuse any information shared between the procuring Entity and the Bidders with an intent to gain unfair advantage in the procurement process;
- (e) not indulge in any coercion including impairing or harming or threatening to do the same, directly or indirectly, to any party or to its property to influence the procurement process;
- (f) not obstruct any investigation or audit of a procurement process;
- (g) disclose conflict of interest, if any; and
- (h) disclose any previous transgressions with any Entity in India or any other country during the last three years or any debarment by any other procuring entity.

Conflict of Interest:-

The Bidder participating in a bidding process must not have a Conflict of Interest.

A Conflict of Interest is considered to be a situation in which a party has interests that could improperly influence that party's performance of official duties or responsibilities, contractual obligations, or compliance with applicable laws and regulations.

i. A Bidder may be considered to be in Conflict of Interest with one or more parties in a bidding process if, including but not limited to:

- a. have controlling partners/ shareholders in common; or
- b. receive or have received any direct or indirect subsidy from any of them; or
- c. have the same legal representative for purposes of the Bid; or
- d. have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the Bid of another Bidder, or influence the decisions of the Procuring Entity regarding the bidding process; or
- e. the Bidder participates in more than one Bid in a bidding process. Participation by a Bidder in more than one Bid will result in the disqualification of all Bids in which the Bidder is involved. However, this does not limit the inclusion of the same subcontractor, not otherwise participating as a Bidder, in more than one Bid; or
- f. the Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the Goods, Works or Services that are the subject of the Bid; or
- g. Bidder or any of its affiliates has been hired (or is proposed to be hired) by the Procuring Entity as engineer-in-charge/ consultant for the contract.

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Annexure B : Declaration by the Bidder regarding Qualifications

Declaration by the Bidder

In relation to my/our Bid submitted to for procurement of in response to their Notice Inviting Bids No..... Dated..... I/we hereby declare under Section 7 of Rajasthan Transparency in Public Procurement Act, 2012, that:

1. I/we possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity;
2. I/we have fulfilled my/our obligation to pay such of the taxes payable to the Union and the State Government or any local authority as specified in the Bidding Document;
3. I/we are not insolvent, in receivership, bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have my/our business activities suspended and not the subject of legal proceedings for any of the foregoing reasons;
4. I/we do not have, and our directors and officers not have, been convicted of any criminal offence related to my/our professional conduct or the making of false statements or misrepresentations as to my/our qualifications to enter into a procurement contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
5. I/we do not have a conflict of interest as specified in the Act, Rules and the Bidding Document, which materially affects fair competition;

Date:
Place:

Signature of bidder
Name :
Designation:
Address:

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Annexure C : Grievance Redressal during Procurement Process

The designation and address of the First Appellate Authority is _____

The designation and address of the Second Appellate Authority is _____

(1) Filing an appeal

If any Bidder or prospective bidder is aggrieved that any decision, action or omission of the Procuring Entity is in contravention to the provisions of the Act or the Rules or the Guidelines issued thereunder, he may file an appeal to First Appellate Authority, as specified in the Bidding Document within a period of ten days from the date of such decision or action, omission, as the case may be, clearly giving the specific ground or grounds on which he feels aggrieved:

Provided that after the declaration of a Bidder as successful the appeal may be filed only by a Bidder who has participated in procurement proceedings:

Provided further that in case a Procuring Entity evaluates the Technical Bids before the opening of the Financial Bids, an appeal related to the matter of Financial Bids may be filed only by a Bidder whose Technical Bid is found to be acceptable.

- (2) The officer to whom an appeal is filed under para (1) shall deal with the appeal as expeditiously as possible and shall endeavour to dispose it of within thirty days from the date of the appeal.
- (3) If the officer designated under para (1) fails to dispose of the appeal filed within the period specified in para (2), or if the Bidder or prospective bidder or the Procuring Entity is aggrieved by the order passed by the First Appellate Authority, the Bidder or prospective bidder or the Procuring Entity, as the case may be, may file a second appeal to Second Appellate Authority specified in the Bidding Document in this behalf within fifteen days from the expiry of the period specified in para (2) or of the date of receipt of the order passed by the First Appellate Authority, as the case may be.

(4) Appeal not to lie in certain cases

No appeal shall lie against any decision of the Procuring Entity relating to the following matters, namely:-

- (a) determination of need of procurement;
- (b) provisions limiting participation of Bidders in the Bid process;
- (c) the decision of whether or not to enter into negotiations;
- (d) cancellation of a procurement process;
- (e) applicability of the provisions of confidentiality.

(5) Form of Appeal

- (a) An appeal under para (1) or (3) above shall be in the annexed Form along with as many copies as there are respondents in the appeal.
- (b) Every appeal shall be accompanied by an order appealed against, if any, affidavit verifying the facts stated in the appeal and proof of payment of fee.

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(c) Every appeal may be presented to First Appellate Authority or Second Appellate Authority, as the case may be, in person or through registered post or authorised representative.

(6) Fee for filing appeal

(a) Fee for first appeal shall be rupees two thousand five hundred and for second appeal shall be rupees ten thousand, which shall be non-refundable.

(b) The fee shall be paid in the form of bank demand draft or banker's cheque of a Scheduled Bank in India payable in the name of Appellate Authority concerned.

(7) Procedure for disposal of appeal

(a) The First Appellate Authority or Second Appellate Authority, as the case may be, upon filing of appeal, shall issue notice accompanied by copy of appeal, affidavit and documents, if any, to the respondents and fix date of hearing.

(b) On the date fixed for hearing, the First Appellate Authority or Second Appellate Authority, as the case may be, shall,-

(i) hear all the parties to appeal present before him; and

(ii) peruse or inspect documents, relevant records or copies thereof relating to the matter.

(c) After hearing the parties, perusal or inspection of documents and relevant records or copies thereof relating to the matter, the Appellate Authority concerned shall pass an order in writing and provide the copy of order to the parties to appeal free of cost.

(d) The order passed under sub-clause (c) above shall also be placed on the State Public Procurement Portal.

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FORM No. 1
[See rule 83]

Memorandum of Appeal under the Rajasthan Transparency in Public Procurement Act, 2012

Appeal Noof

Before the (First / Second Appellate Authority)

1. Particulars of appellant:

(i) Name of the appellant:

(ii) Official address, if any:

(iii) Residential address:

2. Name and address of the respondent(s):

(i)

(ii)

(iii)

3. Number and date of the order appealed against and name and designation of the officer / authority who passed the order (enclose copy), or a statement of a decision, action or omission of the Procuring Entity in contravention to the provisions of the Act by which the appellant is aggrieved:

4. If the Appellant proposes to be represented by a representative, the name and postal address of the representative:

5. Number of affidavits and documents enclosed with the appeal:

6. Grounds of appeal:

.....
.....
..... (Supported by an affidavit)

7. Prayer:

.....
.....
.....

Place

Date

Appellant's Signature

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Annexure D : Additional Conditions of Contract

1. Correction of arithmetical errors

Provided that a Financial Bid is substantially responsive, the Procuring Entity will correct arithmetical errors during evaluation of Financial Bids on the following basis:

- i. if there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected, unless in the opinion of the Procuring Entity there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected;
- ii. if there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
- iii. if there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (i) and (ii) above.

If the Bidder that submitted the lowest evaluated Bid does not accept the correction of errors, its Bid shall be disqualified and its Bid Security shall be forfeited or its Bid Securing Declaration shall be executed.

2. Procuring Entity's Right to Vary Quantities

(i) At the time of award of contract, the quantity of Goods, works or services originally specified in the Bidding Document may be increased or decreased by a specified percentage, but such increase or decrease shall not exceed twenty percent, of the quantity specified in the Bidding Document. It shall be without any change in the unit prices or other terms and conditions of the Bid and the conditions of contract.

(ii) If the Procuring Entity does not procure any subject matter of procurement or procures less than the quantity specified in the Bidding Document due to change in circumstances, the Bidder shall not be entitled for any claim or compensation except otherwise provided in the Conditions of Contract.

(iii) In case of procurement of Goods or services, additional quantity may be procured by placing a repeat order on the rates and conditions of the original order. However, the additional quantity shall not be more than 25% of the value of Goods of the original contract and shall be within one month from the date of expiry of last supply. If the Supplier fails to do so, the Procuring Entity shall be free to arrange for the balance supply by limited Bidding or otherwise and the extra cost incurred shall be recovered from the Supplier.

3. Dividing quantities among more than one Bidder at the time of award (In case of procurement of Goods)

As a general rule all the quantities of the subject matter of procurement shall be procured from the Bidder, whose Bid is accepted. However, when it is considered that the quantity of the subject matter of procurement to be procured is very large and it may not be in the capacity of the Bidder, whose Bid is accepted, to deliver the entire quantity or when it is considered that the subject matter of procurement to be procured is of critical and vital nature, in such cases, the quantity may be divided between the Bidder, whose Bid is accepted and the second lowest Bidder or even more Bidders in that order, in a fair, transparent and equitable manner at the rates of the Bidder, whose Bid is accepted.

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UNDERTAKING FOR FINANCIAL BID OFFER

To
General Manager
Rajasthan State Ganganagar Sugar Mills Ltd.
Jaipur

SUB.: Bid Consultancy Services For Preparation Of Detailed Project Report For Out Sourcing Operation of Integrated Sugar Complex (Sugar Factory And Distillery) On Long Term Basis Incorporating Most Financial Viable Model(S) For Profitable Operation.

1. We have examined the complete Bid Document with Annexures the receipt of which is hereby duly acknowledged. We, the undersigned, offer **Consultancy Services For Preparation Of Detailed Project Report For Out Sourcing Operation of Integrated Sugar Complex (Sugar Factory And Distillery) On Long Term Basis Incorporating Most Financial Viable Model(S) For Profitable Operation** as specified in Bid document in conformity with the said Bid Document, including Addenda Nos., (_____) (if any).
If our Bid is accepted, we undertake **Consultancy Services For Preparation Of Detailed Project Report For Out Sourcing Operation of Integrated Sugar Complex (Sugar Factory And Distillery) On Long Term Basis Incorporating Most Financial Viable Model(S) For Profitable Operation** as per detail given in the bid document/ agreement.
2. If our Bid is accepted, we will provide the Performance Security for the due performance of the Contract .
3. We understand that you reserve to yourself the right to accept or reject this Bid whether it is lower, the same or higher than any other Bid, or for any other reason whatsoever.
4. We undertake to do any extra work not covered by the above Financial Bid Performa which may be ordered by the 'RSGSM' and hereby agree that the value of such extra work shall be determined as provided for in the 'Terms and Conditions' of the Contract or as mutually agreed.
5. We agree to abide by this Bid for the period of 90 days from the Opening of Technical Bids or extended date pursuant to Clause 16 of the instruction to Bidder, and it shall remain binding on us for that period.
6. Until a formal Contract is executed, the letter of acceptance or letter of intent shall constitute a binding contract.
7. All correspondence related to this Bid is to be addressed to the undersigned (Bidder) at the following address (also give phone & fax nos., mobile no. and email id):

Dated this _____ day of _____ 2019

(Signature)

(In the Capacity of)

Duly authorized to sign Bid for and on behalf of

Witness (signature of Witness with address)

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Annexure E

CHECK LIST (TECHNICAL BID) **To be filled by the bidder**

SN	Particulars	Details to be Filled By Bidder	Pg. No.
1.	Name of the Bidder Firm		
2.	Name of the Owner (Enclose verification from respective bank/ Partnership Deed/Memorandum of Articles and Association etc.)		
3.	Office Address, Phone No, Fax No, Mobile, Email, Website (if any)		
4.	Proprietorship Firm/ Partnership Firm/ Registered Company (Enclose Copy of relevant Documents)		
5.	GSTIN (Registration with the Sales Tax Department) (Enclose Copy of Certificates of GSTIN)		
6.	Latest GST challan/Return (Enclose Payment copy of latest Challan of last quarter)		
7.	Income Tax Permanent Account No. (Enclose copy of PAN No.)		
8.	Registration Of PF		
9.	Works Contract Registration under section 7 and/or 11 of Contract Labour Act 1970		
10.	Whether the average annual turnover of the Bidder is at least 1.0 Crore for the subject matter of procurement services during last three years. (Bidder have to either enclosed a certificate issued by Chartered Accountants or should have enclosed final accounts for last three		

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	years)		
11.	Experience Whether the bidder have an experience of continuous engagement in areas covered under the scope of work for 3 years and more. (Enclose Copy of relevant Documents)		
12.	Detail of financial personnel having experience of at least 10 years of working in some reputed /premier institution/ organization in financial reforms and/or capability in looking at.		
13.	Detail of personnel with at least 10 years experience of project implementation of any production/ manufacturing unit preferably sugar / distillery plant.		
14.	Detail of person with at least 10 year experience with strong capability of attracting investments in manufacturing /production sector.		
15.	Detail of qualification and experience of proposed other supporting team members not less than 3 no's		
16.	Bid Fee/ Bid Processing Fee/ Bid Security (Mention Details of DD)		

Please Note: All the Copies Submitted should be duly attested/Certified by a Gazetted Officer/Notary public / Oath Commissioner/Self Attested).